

Job Title:	Engineering Technician
Location:	Newham
Contract type:	Permanent
Contract term:	Full time / Part time
Salary:	£20,318 - £23,846
Job start:	ASAP

Core Purpose:

We are seeking to employ a Technician to support out engineering and technical curriculum. You will have a central responsibility for the following:

- To provide high quality support for any of the courses within the allocated curriculum. This will be either the Engineering/technical curriculum within the LDE UTC
- To maintain effective and efficient management of the preparatory, store and learning facilities at the LDE UTC as appropriate under the remit of this position.

Key Responsibilities:

- To prepare workshops and equipment for teacher/student use
- To maintain workshops/equipment, including maintaining stock and identifying suppliers required for new purchasing, and to diagnose and repair faulty equipment as appropriate
- To liaise with other technicians/staff as required and to work as a team to support all areas as directed by the Director of Technical Curriculum
- To undertake general administrative and purchasing duties within the allocated curriculum sector, including the maintenance of inventories
- To set up/pre-test apparatus/equipment/experiments/assessments for teachers and be familiar with the appropriate safety procedures and regulations
- To be able to handle all resistant materials, electronic, caustic, corrosive, toxic and harmful substances and be familiar with the appropriate safety procedures, as relevant to the curriculum sector
- To be responsible for the secure storage of equipment/consumables which could be dangerous if misused
- To prepare materials to the required degree of accuracy
- To be aware of/use/ensure teachers are aware of/use any special safety precautions required in workshops/any specialist rooms in the allocated curriculum area
- To supervise work-experience students
- To undertake such other duties as may be reasonably requested by the line manager, or any more senior manager
- To support promotional events, parents' evenings, etc.
- To ensure adherence with Risk Management Policy, notifying the line manager or appropriate manager of any risks

Comply with Health and Safety Requirements

- To be responsible for the Health & Safety of the workshops and other technical spaces, including safety of all machinery and equipment at the UTC.
- Know and abide by the Health and Safety Rules within the UTC.

Equal Opportunities

- Maintain and demonstrate a good understanding and knowledge of equalities legislation and the School's Equality and Diversity policies as applicable to the role.

Safeguarding

- Maintain and demonstrate a good understanding and knowledge of Safeguarding Children and the School's Safeguarding policies and procedures as applicable to the role.

Professional Development

- Maintain and update your own knowledge and skills in line with the requirements of the role.
- To undertake professional development opportunities to keep abreast of best practice
- Attend meetings as required.
- Undertake any additional training highlighted by line management feedback.
- Lead by example to maintain a high standard of professionalism.

Other Duties

- Adopt a professional approach at all times and ensure all areas of personal activity comply with standards laid down by the UTC.
- Undertake such duties as may be required.

This job description is intended as a guide to the general duties and responsibilities of the post which will change from time to time according to the needs of the School. It does not form part of the terms and conditions of employment. The post holder will be expected to undertake the duties commensurate within the range and grade of the post or any other reasonable duties as directed by the Principal.