



Job Description: Lead Practitioner Science

Responsible to: The Head of Science Department / Director of Teaching and Learning

Purpose: To carry out the functions of a teacher at OLSJ in accordance with the stated aims and objectives of the school and the department and to contribute to departmental and whole school improvement in accordance with the aims of the School and Departmental Improvement Plans. These include the following list of duties and responsibilities and any other duties as may reasonably be expected.

Principal Duties and Responsibilities:

These responsibilities must be carried out in conjunction with the duties of teachers as set out in Part XI of the annual Teachers' Pay and Conditions Document.

Note:

Details of the School Teachers' Pay and Conditions Document are available electronically at: <https://www.gov.uk/government/publications/interim-school-teachers-pay-and-conditions-2015>

1. To plan, prepare and teach assigned lessons to students according to their educational needs.
2. To set and mark appropriate written work according to department policy, including for any subsidiary subject.
3. To assess, record, and report on the development, progress and attainment of students assigned within the guidelines of the Staff Handbook and assessment policy of the school.
4. To promote and facilitate the general progress and well-being of individual students in assigned groups providing appropriate educational guidance on matters relating to their subjects.
5. To participate in department meetings, appropriate school development meetings and INSET.
6. To participate in the school's appraisal arrangements.
7. To adhere to the school's and department's Health and Safety policy and procedures.
8. To be a Form Tutor of an assigned Form Tutor Group and to carry out related duties in accordance with the general job description of a Tutor.
9. To carry out the duties defined in the Lead Practitioner duties attached.
10. Any other tasks that are reasonably requested within the area of this responsibility.

Lead Practitioner Duties:

1. Quality Assure teaching, learning, assessment and school improvement in Science and across the school. Meet regularly with line manager to provide regular feedback on QA work and help determine departmental and whole school priorities.
2. Contribute to the CPD for Science and the whole school. Support the member of staff responsible for the induction of NQTs and trainee teachers, non-specialists and those new to the department.
3. To help develop and contribute towards high-quality materials for teaching in Science which offer exemplar material to other teachers within the department.
4. Use tracking data to support the HOD when determining the deployment of resources for targeted intervention and strategies
5. Liaise with partner primary schools and initiate, lead and evaluate subject-specific improvement work to ensure effective transition from Y6 to Y7.
6. Coordinate the catch up intervention work.
7. To support performance management and contribute to the assessment of other teachers against professional standards as required.
8. To participate in the development of ICT use across the department, including individual staff development and use of ICT in learning and teaching.
9. To participate in other department or whole-school school improvement activity as directed by the Head of Department or Leadership Team of the school.
10. To take a lead role within the school teaching and learning team and work closely with the Director of Teaching and Learning to help shape school strategy for improvement in teaching.
11. Lead on a whole school improvement priority by researching best practice, putting in place a development plan and reporting regularly to the Headteacher on the impact of the initiatives.
12. To be deployed, as directed by the Leadership Team of the school, to support the development of other members of staff outside of the department.

Other General Duties

1. To carry out a share of supervisory duties in accordance with the published schedules.
2. To assist in maintaining high standards both in the classroom and round the school.