Winterton Community Academy

Job description and person specification	
Job Title:	**Head of Mathematics**
Scale:	MPS/UPS plus TLR1(b)
Start date:	September 2018
Contract type:	Permanent
Position type:	Full Time
Line manager:	Subject Leader
Talented and Inspirational Mathematics Leader:	Winterton Community Academy aims to be an outstanding and happy school where all students are empowered, through knowledge and self-confidence, to take responsibility for themselves and their community. We are looking to recruit a **talented and inspirational Mathematics Leader** who has the drive and passion to embrace this ethos and who is committed to the highest achievement for all. All subject teachers are accountable to the Headteacher. We would welcome applications from candidates with any level of leadership experience. Whether you are looking to start your leadership career in a successful department or wishing to lead a team that you feel, with your additional vision, you can help develop to become even stronger, this is a position worth applying for. The post of Head of Department is one of vital professional, personal and organisational significance. The overall success of the school will be highly dependent on the quality of leadership and teaching displayed by the holder of this post.
Main Responsibilities:	Teachers will carry out the professional duties of a teacher as detailed in The School Teachers' Pay and Conditions Document under the reasonable direction of the Headteacher. In addition they will lead and manage the Mathematics team, being accountable for the quality of teaching and learning and the outcomes of the team.
Curriculum:	• The delivery of a dynamic and engaging Mathematics syllabus • Develop the curriculum to meet the needs of all students, including their moral, spiritual, cultural, social, intellectual and physical development • Develop the curriculum area in accordance with pupils' needs and statutory requirements • Ensure a close match between the curriculum, the educational direction of the school and the raising of standards • Ensure that the needs of the most-able pupils and those with Special Educational Needs are effectively met in the curriculum area • Be accountable for student performance in all public examinations related to your subject area

Monitoring and Evaluation:	• Use data and benchmarks to monitor and progress in every student's learning • Work with the staff in the curriculum area to develop the quality of teaching and learning in a culture of active self-evaluation, monitoring and review • Ensure appropriate assessments are undertaken in the curriculum area • Create a culture and ethos of challenge and support where all students achieve success and become engaged in their learning • Demonstrate and articulate high expectations in the curriculum area
Strategic Direction and Shaping the Future:	• Demonstrate the school's values in everyday work and practice • Work within the school community to translate the school's vision into practice that promotes and sustains continuous improvement in the school • Work with members of the school community to create a positive and stimulating learning environment, making full use of their skills and talents
Community and Partnership:	• Support the aims and values of the school, and ensure that students meet the school's expectations as set out in the code of conduct • Support additional activities and school events • Ensure that parents receive information about the courses being followed by, and the progress of, their children, through Parental Consultation Evenings, written reports and by letter to express particular praise and concern
Pastoral Care:	• To provide a safe environment in which children can learn • To identify children who may be in need of extra help or who are suffering, or are likely to suffer, significant harm, and to take appropriate action in line with the school's Safeguarding Policy and Procedures, working with other services as needed, and supporting social workers to take decisions about individual children • Model positive relationships and behaviours at all times • Work with the Pastoral Leaders to implement strategies that secure high standards of behaviour and attendance • Carry out effectively the role of Form Tutor or equivalent • Consistently implement the school's behaviour policy and within it the rewards and sanctions policies
Additional Responsibilities:	• Be available to attend relevant evening events and meetings • Assembly delivery • Experience as a Form Tutor • Seek opportunities to market the school, especially through new intake activities and parent evenings • Contribute fully to the School (extra-curricular) Activities programme • Contribute to and support fully the inter-house programme of events • Be aware of, and comply with, policies and procedures relating to child protection, health and safety and security, confidentiality and data protection, reporting all concerns to the Headteacher • Ensure compliance with responsibilities as laid out in the school's Equal Opportunity Policy and take an active role in promoting equality and diversity • Participate in Quality Assurance and Performance Management procedures • Undertake such other duties as reasonably correspond to the general character of the post
Person specification:	• See the additional sheet with desired qualities etc.
Winterton Community Academy is committed to safeguarding and promoting the welfare of children and applicants must be willing to undergo child protection screening appropriate to the post, including checks with past employers and the Disclosure and Barring Service.	