**Geography Teacher**

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| **Job Title** | **Geography Teacher** | **Team** | **The Rise School** |
| **Job Band** | **MPS + SEN1 Allowance** | **Reporting to** | **Assistant Headteacher (Curriculum)** |
| **Hours** | **Teaching Staff** | **Line Manages** | **Teaching Staff within the department** |

**Job Description Updated: May 2018**

**Purpose:**

* To introduce Geography lessons to pupils in the Secondary Phase
* To lead the development of a coherent curriculum and assessment plan for Geography across both phases: Primary and Secondary.
* To work closely with Primary colleagues to quality assure the Geography provision at KS1 and KS2
* To be accountable for pupil progress so that each individual pupil achieves their optimum level in Geography and ensuring that effective strategies are in place to further raise standards of pupil attainment.

**Key Tasks & Responsibilities**

**As Geography Teacher**

* To work with the other teachers on the curriculum development of Geography and assessment across the primary and secondary phases
* To work closely with the other teachers to ensure effective running of the department
* To adhere to the criteria as set out in the school handbook with particular regard to setting and marking of work and reporting procedures
* To bring to the attention of the line manager any difficulties which arise within the department
* To attend regular meetings, formal and informal, to discuss department matters and to ensure that the department works as a team.
* To work closely with the other members of the department to plan syllabuses/schemes of work and lesson plans
* To ensure the production, evaluation and revision of schemes of work to meet the needs of individual pupils
* To work with other teachers to select suitable text books and teaching materials for Geography lessons
* To set work if you are absent in accordance to school guidelines
* To co-operate with other members of the school in cross-curricular activities
* To keep up to date with educational developments and changes within the subject area
* To work closely with other staff to ensure that pupils are entered for public examinations in liaison with the examinations officer
* To bring to the attention of your department if equipment needs to be ordered
* To ensure differentiated homework is set across the department as per the school timetable and ensure that it is regularly marked with constructive feedback
* To actively engage in relevant CPD opportunities

**Subject Teacher**

* Teach great differentiated lessons, ensuring that pupils make at least expected progress towards their ISP and P/National Curriculum level targets as a result of a broad, balanced, functional and relevant curriculum that is personalised in accordance with pupils’ needs.
* Work collaboratively with The Rise team to personalise learning journeys and lesson planning for each pupil to ensure they overcome potential barriers to learning and participation, using strategies and interventions that are evidence-based.
* Ensure the adults supporting during lessons generate high levels of engagement and commitment to learning and offer sharply focussed and timely support and intervention that matches individual needs accurately
* Promote pupils’ spiritual, moral, social and cultural development to enable them to thrive both within our supportive learning community and in their everyday lives
* Actively participate in the appropriate curriculum resources/activities/displays etc within the department
* Demonstrate through practice an understanding and personal commitment to safeguarding and promoting the welfare of children and young people
* Responsible for ensuring you are effectively communicating (the right information, to the right people, at the right time)

**Assessment & Reporting**

* Ensure that permanent records of pupils’ work are kept and that pupils work and portfolios are marked to a high quality
* To support pupils in achieving accreditation, awards and qualifications appropriate to their age, interests and ability
* Contribute to Pupil Annual Reviews, Individual Support Plans (ISPs), Annual targets and attend relevant meetings

**Training & Professional Development**

* Committed to continued professional development, in teaching, behaviour and curriculum (relevant to The Rise School)
* Participate in scheduled Line Management meetings
* Engage with personal CPD reading on a weekly basis

**As a Class Tutor**

* To promote the general purpose and well-being of pupils assigned to them
* Ensure that ISPs are reviewed and updated as per the school calendar
* Ensure that they play an active role in pupil reviews
* To be responsible for the academic, disciplinary and pastoral welfare of pupils in their registration group
* To be the first point of call for parents
* To ensure appropriate use of register times as directed by SLT

To undertake any other appropriate responsibilities and duties that may arise as and when required.

**This job description is not exhaustive and reflects the type and range of tasks responsibilities and outcomes associated with the role. The post holder will be expected to also complete any tasks, as requested by the Head teacher.**

**Person Specification**

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| **Role and Band Competencies** | **Essential** | **Desirable** |
| **Education Levels & Qualifications** | | |
| 1. Qualified Teacher Status | **X** |  |
| 1. Special Needs Qualification |  | **X** |
| 1. Experience as a Geography Teacher | **X** |  |
| **Specific Knowledge, Experience & Technical Skills** | | |
| 1. Knowledge of the National Curriculum Key Stages appropriate to phase | **X** |  |
| 1. Knowledge of good practice in curriculum planning, development, assessment and evaluation of pupil progress including preparing pupils for externally accredited awards and qualifications | **X** |  |
| 1. Experience and sound knowledge of teaching across various Key Stages | **X** |  |
| 1. Good understanding and proven experience of managing health and safety arrangements in the work place, with particular reference to Geography teaching, to include education off-site / beyond the classroom | **X** |  |
| 1. Experience of managing assessment, recording and reporting | **X** |  |
| 1. Knowledge of school inclusion | **X** |  |
| 1. Commitment to The Rise School aims and objectives – able to demonstrate an understanding and personal commitment to safeguarding and promoting the welfare of children and young people | **X** |  |
| 1. Knowledge of typically developing children | **X** |  |
| 1. Experience of curriculum development |  | **X** |
| 1. Proven experience of teaching pupils with ASD in the 4-19 age group within a mainstream or specialist settings |  | **X** |
| **Personal Attributes** | | |
| 1. Evidence of excellent interpersonal and communication skills (both verbal and written) | **X** |  |
| 1. Evidence of experience, ability and enthusiasm for collaborative working across multi-disciplinary team and with other settings | **X** |  |
| 1. Excellent organisational skills; able to balance conflicting priorities | **X** |  |
| 1. Good data analysis skills (assessment for learning) | **X** |  |
| 1. IT literate | **X** |  |
| 1. Physically and emotionally resilient in order to work with children and young adults with autism with challenging behaviour | **X** |  |
| 1. Leadership / coaching training |  | **X** |