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| **Post title:** | Behaviour Support Advisor |
| **Salary and Conditions:** | Grade C+ |
| **Responsible to:** | Assistant Vice Principal Learning & Support |

**Job Description**

**Core Priority**

***Improve learning and teaching to increase student outcomes***

**Specific areas of responsibility for this post:**

1. Uphold and contribute to the Catholic ethos of the academy
2. Be aware of and comply with policies and procedures relating to child protection, health, safety and security, confidentiality and data protection, reporting all concerns to an appropriate person
3. Have high expectations of self, colleagues and students; model this in all of your dialogue and actions
4. Work with individuals and groups of student(s) to provide in-class support and targeted intervention as directed by Assistant Vice Principal Learning
5. Collaborate closely with corresponding key stage Directors of Progress, Directors of Subject and Lead Learning Advisor regarding students’ progress and attitudes to learning in order to accelerate progress
6. Develop and maintain information and data systems in relation to behaviour and attitudes for learning
7. Support with the on-call system
8. Develop a positive relationship with students to ensure that they develop academically and socially
9. Promote positive attitudes to learning and model effective techniques to improve students’ learning
10. Encourage student development both academically and socially, helping to improve their self-esteem, make appropriate choices and accept responsibility
11. Assist in the identification of targeted students in order to raise student progress
12. Implement positive attitudes for learning strategies, clear consequences, in addition to promoting restorative approaches between staff and students
13. Liaise effectively with other members of the Learning and Support Team to ensure appropriate support is provided to families regarding improving attendance and attitudes for learning
14. Promote an inclusive ethos within the academy.
15. Act as a link between the academy and parents to aid the raising of all student progress
16. Ensure good communication with all staff on an individual or whole academy level
17. Provide extra-curricular and holiday intervention to targeted students to ensure they meet their curricular targets

To undertake any other duty as reasonably directed by the Headteacher not outlined in the above, commensurate with the grading of the position.