

Stoke-on-Trent Mathematics Excellence Partnership
Relocation and Recruitment Incentives Guidelines 2017/18

Quick Guide to incentive allowances for Mathematics teachers and trainees

A New teacher to Stoke

£2k relocation if moved for first time into a Stoke school from a school out of Stoke - **Form Reloc 2017/18**

B NQT in 2016/17

2k if retained in City for 2017/18 - **Form NQT 2016/17**

Plus a further 2k if retained for 2018/19 - **Form RQT 17/18**

C NQT in 2017/18

2k if retained for 2018/19 - **Form NQT 2017/18**

D ITT trainees 2017/18 – the OAKS, St Joseph's SCITT, Staffordshire University PGCE

£2k for a placement in a Stoke School (maximum 2 schools) in 2017/18 - **Forms ITT1 & 2**

£5k if NQT in City in 2018/19 - **Form NQT 2018/19**

Any queries, please email Ceri Bedford – cbedford@stjosephsmail.com

A Relocation Package for newly appointed mathematics teachers who take up post in the 2017/18 academic year

A relocation package is offered to mathematics teachers who relocate to state-funded Stoke-on-Trent secondary schools during the 2017/18 academic year. This is £2,000.

The wording to be used in any advertisement is as follows:

Successful applicants will become part of an innovative project, which includes support and development opportunities as well as financial incentives; this includes a relocation allowance of £2000. Further financial incentives are available through the Mathematics Excellence Partnership (MEP).

Schools/academies should pay the mathematics teacher the £2,000 with their first payment salary after proof of relocation has been verified and then send the signed relocation form and an invoice to Stoke MEP via St Joseph's College.

We will require proof of relocation in order to credit your school/academy. This should be proof that this is the mathematics teacher's first teaching post in a Stoke-on-Trent secondary school. **Form Reloc 17/18**

N.B Mathematics teachers are defined as those teaching mathematics for at least 75% of their teaching timetable during the academic year in which they are appointed.

Form Reloc

Stoke MEP Relocation Incentive verification form – Mathematics Teaching Position

Name:

Teacher reference number:

Contact email:

School name:

Teaching position:

Start date:

Previous school name:

Previous school dates of employment:

From: To:

I confirm that I have relocated to a state-funded Stoke-on-Trent secondary school in order to take up the teaching position detailed above. Mathematics teachers are defined as those teaching mathematics for at least 75% of their teaching timetable during the academic year in which they are appointed.

Signed:

Date:

Verification

I have verified that the above information is correct

Name:

School:

Position:

Signed:

Date:

Please send this completed form to St Joseph's College Ref Stoke MEP together with the invoice.

B Incentive allowance for Teachers who were NQTs in 2016/17 in Stoke and have been retained in the City

For teachers who have successfully completed their NQT year in 2016/17 and are retained in the City, an incentive allowance of £2k will be paid for retention into 2017/18.

NQTs from 2016/17 who have been retained for a second year are entitled to an NQT incentive as above. This can be claimed for the 2016/17 year up to December 31st 2017.

In September of the second year (2017) this should be paid to the teacher by the school and an invoice should be send to St Joseph's College reference Stoke MEP together with **Form NQT 16/17**

If the teacher is retained in the City for 2018/19 a further £2k can be claimed in September of the third year (2019)
FORM RQT 2017/18

Form NQT 2016/17

Stoke MEP Recruitment Incentive verification form for Mathematics teachers on successful completion of NQT in 2016/17 and retained in state-funded Stoke-on-Trent secondary school for 2017/18

Name:

Teacher reference number:

Contact email:

Teacher training provider:

School:

NQT completion Date:

I confirm that I successfully completed my NQT year in a Stoke-on-Trent school in 2016/17 and I am working as a mathematics teacher in the City in 2017/18.

Signed:

Date:

On behalf of School/Academy

I confirm that the above teacher successfully completed an NQT year in 2016/17 in a state-funded Stoke-on-Trent secondary school and has been retained in the City.

Name:

School:

Position:

Signed:

Date:

Please send this completed form to St Joseph's College Ref Stoke MEP together with the invoice.

FORM RQT 2017/18

Stoke MEP Recruitment Incentive verification form for Mathematics teachers on successful completion of NQT in 2016/17 in Stoke and retained in state-funded Stoke-on-Trent secondary school for 2017/18 and 2018/19

Name:

Teacher reference number:

Contact email:

Teacher training provider:

School:

NQT completion Date:

I confirm that I successfully completed a second teaching year in a Stoke-on-Trent school in 2017/18 and I am working as a mathematics teacher in the City in 2018/19.

Signed:

Date:

On behalf of School/Academy

I confirm that the above teacher successfully completed a second teaching year in 2017/18 in a state-funded Stoke-on-Trent secondary school and has been retained in the City.

Name:

School:

Position:

Signed:

Date:

Please send this completed form to St Joseph's College Ref Stoke MEP together with the invoice.

C Incentive allowance for NQT mathematics teachers in 2017/18

Mathematics NQTs who begin their teaching career in a state-funded Stoke-on-Trent secondary school in 2017/18 will receive an incentive allowance of £2000 at the end of their first year if retained for a second year in the City.

In October of the second year (2018) this should be paid to the teacher by the school and an invoice should be sent to St Joseph's College reference Stoke MEP together with **Form NQT 17/18**

N.B Mathematics teachers are defined as those teaching mathematics for at least 75% of their teaching timetable during the academic year in which they are appointed.

Form NQT 2017/18

Stoke MEP Recruitment Incentive verification form for Mathematics teachers on successful completion of NQT in 2017/18 and retained in state-funded Stoke-on-Trent secondary school for 2018/19

Name:

Teacher reference number:

Contact email:

Teacher training provider:

School:

NQT completion Date:

I confirm that I successfully completed my NQT year in a Stoke-on-Trent school in 2017/18 and I am working as a mathematics teacher in the City in 2018/19.

Signed:

Date:

On behalf of School/Academy

I confirm that the above teacher successfully completed an NQT year in 2017/18 in a state-funded Stoke-on-Trent secondary school and has been retained in the City.

Name:

School:

Position:

Signed:

Date:

Please send this completed form to St Joseph's College Ref Stoke MEP together with the invoice.

D Stoke MEP bursary for OAKS SCITT, St Joseph's College SCITT and Staffordshire University

Graduate trainees training to teach with the above providers may be entitled to a relocation allowance and a Stoke MEP bursary.

A bursary of £2k will be made to a trainee via the provider if the trainee has their first placement in a Stoke on Trent Secondary school. The trainee should complete form **ITT 1** and payment should be made by the provider in November 2017 with an invoice sent to Stoke MEP, c/o St Joseph's College

A bursary of £2k will be made to a trainee via the provider if the trainee has their second placement in a Stoke on Trent Secondary school. The trainee should complete form **ITT 2** and payment should be made by the provider in February 2017 with an invoice sent to Stoke MEP, c/o St Joseph's College

An additional bursary of £5k will be made to a teacher training to teach with the providers above in 2017/18 if they secure an NQT position in a school in Stoke for 2018/19. This can be claimed after commencement of the post – in October 2018. The NQT should complete form **NQT 18 /19** and payment should be made by the school in October 2018 with an invoice sent to Stoke MEP, c/o St Joseph's College

Form ITT 1

Stoke MEP incentive verification form- Mathematics teacher trainee - Placement 1

Name:

Teacher reference number:

Contact email:

ITT Provider:

School for placement 1:

Start date:

I confirm that I am registered on the above teacher training course based in Stoke-on-Trent and that my first placement is in a Stoke-on-Trent state-funded school/academy.

Signed:

Date:

On behalf of the provider:

I verify that the above information is correct and that the mathematics trainee is on their first placement in a Stoke-on-Trent state-funded secondary school.

Name:

ITT provider:

Position:

Signed:

Date:

Please send this completed form to St Joseph's College Ref Stoke MEP together with the invoice.

FORM ITT 2

Stoke MEP relocation incentive verification form- Mathematics teacher trainee - Placement 2

Name:

Teacher reference number:

Contact email:

ITT Provider:

School for placement 2:

Start date:

I confirm that I am registered on the above teacher training course based in Stoke-on-Trent and that my second placement is in a Stoke-on-Trent state-funded school/academy.

Signed:

Date:

On behalf of the provider:

I verify that the above information is correct and that the mathematics trainee is on their second placement in a Stoke-on-Trent state-funded secondary school.

Name:

ITT provider:

Position:

Signed:

Date:

Please send this completed form to St Joseph's College Ref Stoke MEP together with the invoice.

Form NQT 2018/19 - Stoke ITT trainees

Stoke MEP Recruitment Incentive verification form for Mathematics teachers on successful completion of NQT in Stoke in 2016/17 and retained in state-funded Stoke-on-Trent secondary school for 2018/19 as an RQT

Name:

Teacher reference number:

Contact email:

Teacher training provider:

School:

I confirm that I successfully completed my teacher training with the OAKS/ St Joseph's/Staffordshire University in 2017/18 and I am working as a mathematics teacher in the City in 2018/19.

Signed:

Date:

On behalf of School/Academy

I confirm that the above teacher is working as an NQT year in 2018/19 in a state-funded Stoke-on-Trent secondary school.

Name:

School:

Position:

Signed:

Date:

Please send this completed form to St Joseph's College Ref Stoke MEP together with the invoice.

