



Senior School Junior School Teacher Job Description

- Teach English, science, mathematics and other subjects agreed with line manager to junior school students as required;
- Adhere to curriculum timelines, planning ahead of time and meeting due deadlines;
- Ensure that subjects taught content is underpinned by practical work;
- Develop/revise curriculum materials;
- Plan, prepare and review schemes of work and lessons, keeping lesson notes which show continuity and progression;
- Set appropriately demanding expectations for each student;
- Employ a range of teaching strategies appropriate to the age, ability and attainment level of the students;
- Present lessons using clear language and in a stimulating manner, using a variety of teaching styles as appropriate;
- Create and maintain a purposeful and orderly environment for the students within your class;
- Safeguard student health and safety;
- Organise and deliver after-school and extra-curricular activities;
- Promote the general progress and well-being of any group of pupils assigned to you;
- Participate in further training and professional development, including training which aims to meet needs identified in appraisal objectives or statements;
- Participate in meetings which relate to the curriculum or the administration or organisation of the school, including morning briefings and pastoral arrangements. you will be expected to share some boarding duties with the other members of staff;
- Provides regular, comprehensive reports and formal and informal information on student performance;
- Provides information on student performance for parents through Parent Consultation meetings;
- Participate in activities to support the marketing and growth of the school;
- To keep classroom and other work areas presentable and tidy;
- To ensure classroom and corridor display is used to enhance the learning environment;
- To promote and uphold the values of the school;
- To share any concerns about the wellbeing of students promptly with management in line with school policies;
- Other duties, as may reasonably be required by a line manager in agreement with the Principal.