



St Luke's Church of England School

Safeguarding and child protection procedures - summary for prospective staff members

The safety and security of all children in our school is of paramount importance to all members of the St Luke's School community.

This information sheet provides a summary of our safeguarding and child protection procedures for prospective staff members at the recruitment stage. Please ask for copies of our full policy documents for more details, or refer to them on our school website.

Recruitment and Vetting

- At least two references will be sought for all prospective staff members at interview stage, including one from the most recent employer if available.
- All staff members will be required to undergo an enhanced DBS (Disclosure and Barring Service) check, which will be repeated periodically.
- Knowledge and understanding of all staff members' roles in safeguarding children will be explored at interview.

Child Protection and Safeguarding Policies

- All staff members must adhere to our child protection and safeguarding policy, which has been written in line with current national guidance and legislation, having regard to their responsibilities for reporting any concerns to the designated child protection staff member.
- All staff members are expected to undertake child protection training and to repeat this training periodically.

Safe Learning Environment

- All staff members must adhere to other related policies and guidance, e.g. health and safety policy, risk assessments, online safety policy and security information in the staff handbook, in order to maintain a safe learning and working environment for all.

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