



LOUGHBOROUGH GRAMMAR SCHOOL

SPECIALIST SEND TEACHER

**Part-time Permanent
September 2018**

The purpose of the job is to provide specialist teaching for individuals and groups of children with SEND, and to support the SENDCo and subject teachers. The successful candidate will be an inspirational teacher who is patient, hardworking and committed to providing high quality learning.

This is a part time position with some degree of flexibility over working hours. (Approx 3 days)

Experience and qualifications relevant for the position

- An experienced teacher -minimum 5 years.
- Level 7 post graduate qualification in Special Educational Needs such as dyslexia, or Master Degree in Special Education Needs.
- Have experience of teaching, supporting pupils with SEND in a mainstream setting.
- Have strong knowledge of current practice and developments for pupils with SEND.
- Passion for teaching and commitment to educating the whole child.
- Respect for all members of a school community, irrespective of position, gender, age and ethnic background.

Specific Responsibilities

Support for pupils

- To support the learning of individuals and groups of pupils as identified as being vulnerable.
- To ensure their needs are being met, ensuring barriers to learning are addressed and that they are supported to enable full access to our academic curriculum.
- To support pupils' development and promote independence in a safe, secure and challenging environment.
- To work with the pupil, subject teachers, home and the SENDCo to develop pupil profiles.
- To encourage pupils to interact and work co-operatively with others.
- To effectively record and monitor pupils' work and progress, including maintaining and promulgating the Additional Needs Register.
- To listen to, support and discuss issues sensitively with parents/ carers and to participate in feedback sessions/meetings with parents.
- To provide reports as required to the SENDCo/parents/carers on pupil achievement, progress and other matters ensuring the availability of appropriate evidence.

Support for Teachers

- To help plan and develop differentiated learning activities, adapting learning programmes to suit the needs of the pupils being supported using specialist knowledge.
- Enhance the quality of teaching and learning in the Department and wider School through sharing resources and good practice, lesson observation, collaborative teaching, mentoring and active participation in continuing professional development.
- To be responsible for keeping and updating records as agreed with the SENDCo, contributing to reviews of systems/records as required.
- To administer and assess routine tests and assist in the invigilation of exams/tests as agreed with the SENDCo.

- To work with an established discipline policy to anticipate and manage behaviour constructively, promoting self-control and independence.
- To prepare, plan and manage specific activities/teaching programmes, adjusting activities according to pupils' responses/needs.
- To support the use of ICT in learning activities and develop pupils' competence and independence in its use.
- To determine the need for, prepare and maintain general and specialist equipment and resources.

Support for the School

- To promote the policies and ethos of the school, e.g. personal and social, and to promote positive values, attitudes and good pupil behaviour, dealing promptly with conflict and incidents in line with established policy and encouraging pupils to take responsibility for their own behaviour.
- Work closely with parents, carers and outside agencies to build trust and an open relationship, where families feel supported by the school.
- To attend staff meetings as required.
- To be aware of and comply with policies and procedures relating to child protection, health, safety and security, and to refer all concerns to the DSL (unless the concerns are about a member of staff and then refer on to Headmaster) receiving training where necessary from the school.
- To treat all information relating to a pupil as strictly confidential, and to be aware of and comply with school policy and practice, receiving training where necessary from the school.
- To be a proactive member of the school and the LS department.
- To participate positively and professionally in effective relationships with pastoral and academic team members.
- To establish constructive relationships and communicate with other agencies in liaison with the SENDCo.
- To attend relevant courses and learning activities in order to update knowledge as required; to be able to cascade training to other staff if appropriate.
- To take opportunities to develop own areas of interest and expertise and to use these to advise and support others or to organise specific projects.
- To have highly effective communication skills for dealing with pupils, parents, teachers, support staff and colleagues from outside agencies.

GENERAL

- The post holder may be called upon to perform other duties that the Headteacher considers reasonable, that are commensurate with the grading and designation of the post.

Loughborough Grammar School



Loughborough Endowed Schools is a charitable foundation of four independent schools comprising of Loughborough Grammar School (boys, 10-18, day and boarding), Loughborough High School (girls, 11-18), Fairfield Preparatory School (co-educational, 3-11) and Our Lady's Convent School (co-educational 3-11, girls 11-18).

Loughborough Grammar School was established in 1495, both Loughborough High School and Our Lady's Convent School in 1850, whilst Fairfield Preparatory School has been an autonomous school since 1969. The Loughborough Endowed Schools Foundation employs approximately 600 staff in both teaching and non-teaching roles.

The schools are situated on two neighbouring campuses on the south side of Loughborough. They enjoy an excellent reputation for their academic, cultural and sporting achievements, and for the quality of their pastoral care. An extensive coach system for pupils operates across the East Midlands.

The Loughborough Endowed Schools Foundation is engaged in an ongoing programme of improvements to its facilities. Significant investment has been made in a state-of-the-art science park and a dedicated Music School, and at Fairfield, an £9m new school building has been completed, housing a brand new Kindergarten for children age 3+ which opened in January 2016. A new nursery for children from birth to four years opened in autumn 2016.



Loughborough and the East Midlands

Loughborough is a thriving university town of over 60,000 people with a feel of a much larger conurbation, very well provided for with amenities including two cinemas, a very wide range of shops and restaurants. The three cities of the East Midlands (Leicester, Nottingham and Derby) are all half an hour away by car – less by train, and all include outstanding cultural and sporting venues. The town itself is surrounded by picturesque villages in the rolling Leicestershire countryside.

The East Midlands are extremely well connected to the rest of the country through an excellent network of transport links. Loughborough is 75 minutes by train from St Pancras in London, and the M1 lies only 3 miles from the town centre. East Midlands International Airport is just to the North of the town. In addition, this is one of the rare regions in England where property prices remain at an affordable level for teachers with young families.

Expectations

SEND Teachers at Loughborough Grammar School are expected to teach their subject[s] and to make a substantial contribution to the co-curricular programme. A desire to contribute to our boarding provision is welcomed and remunerated separately.

The school day begins at 8.30 am with registration and form teaching ending at 4.00 pm. However, the school does not close until 5.30 pm and it is expected that staff will often be on site as part of their academic and co-curricular commitment until that time. Outside of the formal term times, staff are expected to be in for INSET days and to be available to fulfil any reasonable duties. As with any school, there are occasional evening events, and two Saturdays per year (Open Day and Sports Day) when attendance is compulsory.

The school seeks to set the highest professional standards in every respect. The safeguarding of pupils is our overarching priority. All staff on appointment are required to undertake an enhanced-DBS check according to national regulations, and are required to attend annual child protection training.

Terms and Conditions:

- A full-time teacher has 40 lessons per week of thirty minutes, and is expected to undertake a weekly duty and to play an appropriate part in the co-curricular life of the school.
- Members of staff are entitled to a 50% reduction in fees for their children at any of the 4 Foundation Schools (pro-rata for part-time employees).
- Service with the school is pensionable in accordance with the Teachers' Pension Scheme.
- Members of staff may use the school's sports' facilities including swimming pool (at staff allocated times).

March 2018

The Foundation/school is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. Applicants must be willing to undergo child protection screening appropriate to the post, including checks with past employers and the Disclosure and Barring Service.