



## Teacher of Music Technology – Job Description

### Job Purpose

The primary responsibility of the post is to teach Music Technology at AS and A Level

The line manager for this post is the Head of the Performance Technology Faculty.

In addition to the duties and responsibilities contained in "The Teachers Task" the further specific duties apply to his post:

#### 1. Principal Teaching Accountabilities

- 1.1 Plan and deliver Music Technology at AS and A Level to achieve the highest academic standards and learning opportunities.
- 1.2 Plan, develop and assist in the provision and review of appropriate documentation such as Schemes of Work and policies.
- 1.3 Advise the Head of Faculty on issues relating to the learning and teaching of Music Technology and ensure effective resource management.
- 1.4 Follow Faculty policy for effective monitoring and tracking of student progress and use assessment data to ensure all students aspire to meet their targets and are supported in all areas of their work.
- 1.5 Assist in the organisation of internal and external examinations and coursework.
- 1.6 Ensure learning and teaching programmes take account of the latest developments in Music Technology and evaluate their impact upon teaching and learning, ensuring that appropriate use is made of ICT.
- 1.7 Attend and contribute to departmental and faculty meetings and take an appropriate share of the administrative duties of the Faculty.
- 1.8 Assist in advising new students on the suitability of courses and assist in co-ordinating the transition between GCSE, AS and A Level, including liaison with partner schools.
- 1.9 Plan and lead appropriate student visits.
- 1.10 Assist in developing curriculum links with universities, local employers and other organisations to promote Music Technology in the school.
- 1.11 Undertake regular reviews of teaching practice and accompanying documentation as determined by the evaluation process of the school and department.
- 1.12 Contribute to a full programme of extra-curricular opportunities or enrichment courses for students to develop and improve their skills in Music Technology.
- 1.13 Ensure the profile of Music is raised both within the school and the wider community through frequent performances by the students, media releases and internal announcements as directed by the Head of Faculty.
- 1.14 Contribute to parents' meetings, the academic mentoring programme, staff teams and reports and references for students as appropriate.
- 1.15 Assist in the school annual production and carol service.

- 1.16 Ensure all health and safety regulations are adhered to both on and off site and that a regular programme for the inspection and maintenance of equipment is provided.
- 1.17 Undertake continual professional development as needs arise including new exam courses and other Music related developments.
- 1.18 Undertake any other task as may be reasonably requested by the Headteacher.

### **PERSON SPECIFICATION**

#### **Qualification / Experience Required**

- A good Honours Degree in a relevant field
- A PGCE in Secondary Education
- Preferably experience working within a selective secondary school
- Knowledge and understanding of contemporary developments and innovations in the teaching of Music Technology

#### **Specific Skills**

- Excellent teaching skills
- Talented musician who can lead students by example
- Experienced user of music technology hardware and software
- The ability to deal with the immediate whilst focusing on the future
- A creative and innovative thinker
- Self motivated
- A team player
- High level presentational skills in addressing students and parents
- Good organisational and communication skills
- The ability to work hard under pressure, prioritise and meet deadlines

#### **Personal Attributes**

- Commitment to provide students with an education of the highest standard.
- A desire to be actively involved in the development of an academic and innovative department/faculty.
- An active commitment to one's own pedagogical development
- Willingness to be involved in staff teams across the school.
- Awareness and understanding of the nature and needs of a selective school.
- Commitment and enthusiasm to contribute to extra-curricular activities and educational visits.
- The ability to communicate the school's vision in this curriculum area and to introduce strategies to make it a reality.