**North Leamington School**

**SUBJECT LEADER COMPUTING**

**Job Description**

**Individual School Range (ISR): TLR 2c (£6,450)**

Working together with the link member of the Extended Leadership Team, and other members of the ICT Team, the Subject Leader will take a key role in maintaining and enhancing the ethos and development of Computing and ICT at North Leamington School, in accordance with the core values of the school.

The primary aim of this post is to lead and manage the development of all aspects of teaching and learning within Computing & ICT, in order to raise standards for the benefit of all students and classroom based staff.

**The postholder:**

1. is responsible to the Headteacher and the link member of the Extended Leadership Team
2. is a member of the Humanities Faculty
3. fulfils all other duties as required by the Headteacher

**The postholder is responsible for:**

* Leading and managing the Computing & ICT Department
* Working with the Extended Leadership Team link and other members of the ICT team to raise standards of achievement and progress across the department
* Taking responsibility for the development of teaching and learning across the department
* Taking responsibility for the Department Improvement Plan with your team
* Leading the development of appropriate programmes of study, schemes of learning, resources and assessment and teaching strategies within Computing & ICT
* Working with the Extended Leadership Team link and other members of the team to actively monitor student progress, and implement appropriate actions.
* Assisting the Faculty Leader in the delivery and development of a high quality, rigorous quality assurance and self-evaluation process
* Ensuring high standards are achieved and maintained across the team by putting into practice whole school and department policies and practices
* Assisting the Extended Leadership Team link in leading the Departmental team in the development and sustainment of a positive Departmental Engagement for Learning Policy, supported by constructive procedures, to coordinate effectively with the school’s Engagement for Learning Policy
* Leading on building the capacity of the team through high quality Professional Development and support
* Taking responsibility for ensuring that the cover work has been set for the classes of absent teaching staff and that it is readily available to the Learning Supervisor or Cover Teacher, according to the agreed procedures
* Taking responsibility for the academic and pastoral care of a Vertical Tutor group, and delivery of the College VT programme
* Leading relevant CPD provision for staff within the team
* Coordinating and leading meetings and attending key whole school events, eg. Open evenings, parents’ evenings
* Maintaining accurate, robust and up to date records across the team that are used effectively to identify student underperformance and inform planning and intervention
* North Leamington School is totally committed to safeguarding and promoting the welfare of children and young people and expects all staff to share this commitment and to support and reinforce the associated school policies and procedures

**The postholder is line manager for:**

* Colleagues as designated

**The postholder is subject to:**

* The Conditions of Employment contained in the *School Teachers’ Pay and Conditions Document* and *The National Teacher Standards*

**Context of Post*:***

* This post should be seen in the context of the School Improvement Plan,the Aims & Values of the school, and the OFSTED Inspection Report 2014

**Re-Negotiation*:***

* Elements of this Job Description may be renegotiated at the request of either party and with the agreement of both

North Leamington School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.