**RHYDDINGS BUSINESS & ENTERPRISE SCHOOL**

**An Equal Opportunities Employer**

**JOB DESCRIPTION**

**POST TITLE: Teacher of Maths**

# 

# SCALE: Main Pay Scale

**DATE: 1 September 2018**

**RESPONSIBLE TO: The Curriculum Leader**

**DUTIES & RESPONSIBILITIES:**

The teacher will be required to:-

* Teach Maths to all ages and abilities throughout the school, including GCSE level.
* Assist in the development of courses in the subject area.
* Plan and prepare courses of study and lessons.
* Mark/feedback on students work in accordance with school and subject procedures, meeting regularly with the subject leader to monitor/evaluate its effectiveness.
* Assess, record and report on the development, progress and attainment of students associated with this subject and in line with the school assessment policies.
* Take responsibility within the faculty for coordinating the work on a particular area, e.g. Information Technology, teaching and learning styles, special educational needs.
* Be subject to the school appraisal procedures linked to salary progression.
* Act as form tutor within the House Continents System.
* Attend meetings relating to subject or whole school matters.
* Discuss with the subject leaders your individual CPD needs.
* Attend all Inset meetings, and whole school school CPD as required.
* Undertake any other reasonable duties as may be required by the Headteacher in the light of developing circumstances.

The appointment requires you to carry out the duties of a school teacher:-

(a) in accordance with the school’s stated policies and practices;

(b) under the current Conditions of Employment contained in the School Teachers’ Pay and Conditions document and the range of duties set out in that document;

This job description will form part of the basis for teacher appraisal.

All staff at Rhyddings Business and Enterprise School have responsibility for promoting the well-being and safeguarding the welfare of children and young people they have responsibility for or come into contact with in keeping with the *Keeping Children Safe in Education’* and child protection policies.

Signed………………………………………………………………

Print Name…………………………………………………………

Dated……………………………………………………………….