



## Appointment of Junior School Classroom Teachers

Hunter Valley Grammar School seeks to fill one permanent full-time classroom teaching position and three one-year contract positions, commencing Term 1, 2018.

### The School

Hunter Valley Grammar School is one of the leading independent and co-educational schools in NSW and Australia. We strive for academic excellence within a caring and values-laden learning environment. Hunter Valley Grammar School promotes the importance of community where all staff, students and parents feel a strong sense of purpose, belonging and commitment. Throughout its history the School has emphasised pastoral care and the intrinsic worth of every learner as its priority. This remains unchanged today.

Hunter Valley Grammar School promotes the values for life education for each student which embraces their intellectual, physical, emotional and spiritual development. The School encourages the pursuit of excellence in all areas, and develops in students a passion to become lifelong learners with the desire to face the challenges of the future and to grasp life's opportunities. We do this within a learning community that lives its values and provides each student with a range of quality educational and developmental experiences.

The School is situated at 42 Norfolk Street, Ashtonfield, in the wonderful Hunter Valley, one of Australia's oldest and most well-known wine regions. The Hunter Valley is one of Australia's most vibrant and relaxing places to live, with a wide array of traditional and contemporary delights expected of a world-famous wine region, as well as a myriad of surprises and a rich diversity of pursuits and people. Only a 90-minute drive from Sydney, 30 minutes from the beaches of Newcastle, and 45 minutes from Newcastle Airport, the destination is easily accessible from anywhere around the world.

The overall Preschool to Year 12 nature of our School has resulted in a warm, family-style atmosphere, and provides a smooth transition between infants, primary and high school. We are a World School, delivering the International Baccalaureate Primary Years Program (PYP), and a Candidate School for the Middle Years Program (MYP). Our aim is to be an IB World School in four programs, as we plan to add the Diploma and Career Programs.

This is an exciting opportunity for experienced, enthusiastic and innovative teachers to join an excellent team which is committed to the all-round development of primary-aged learners.

### Professional benefits of working at Hunter Valley Grammar School

Hunter Valley Grammar School believes that the quality of a school cannot be greater than the quality of its teachers. We make significant investments in the professional development of our staff and are consistently building a team of ever-more expert teachers. The successful applicants can expect to grow as effective classroom practitioners. Our Junior School provides opportunities for leadership among peers aligned with expertise and interest. Our School is well-governed, well-resourced, and well-led.

### Further information

Applicants are encouraged to visit the School Web-site at [www.hvgs.nsw.edu.au](http://www.hvgs.nsw.edu.au) and to consider thoughtfully the ethos and values of the School.



# HUNTER VALLEY GRAMMAR SCHOOL

## The Position

The Junior School at Hunter Valley Grammar School is an authorised IB World School, teaching the Primary Years Program. We are seeking dynamic classroom teachers to join our enthusiastic, engaged, professional team.

## Duty statement

The successful applicant will be responsible in the first instance to the Head of Stage. The successful applicant will be required to:

- teach a K-6 home room class
- be involved in co-curricular activities
- work as an effective member of a team, demonstrating good interpersonal skills
- be proactive in providing an academically challenging, stimulating and safe environment where students are enthusiastic about learning

## Criteria for selection

The following criteria will be applied when determining the most suitable applicant:

- The successful applicants will be all-round professionals, dedicated to continuing professional development.
- The successful applicants will be able to demonstrate excellence in improving student learning and wellbeing outcomes.
- The successful applicants will be able to demonstrate how their teaching practice incorporates a sound evidence-base.
- It is important that the successful applicants have the capacity to inspire young learners, is a team person who has a desire to work in a collaborative manner with a demonstrated clarity of purpose, vision and commitment to learning.
- It is important that the successful applicants have sound knowledge of the NESA syllabus outcomes for Primary Education.
- Experience with the Primary Years' Program (International Baccalaureate), or an extensive knowledge of the PYP, will be regarded as beneficial, however, an excellent teacher who is willing to learn will not be disqualified for not having taught already in a PYP school.
- The successful applicants will have proven skills as a Primary Classroom teacher.
- The successful applicants will understand Guided Inquiry and be able to successfully implement it in the classroom.
- It is important that the successful applicants value a partnership arrangement with families of the School in seeking the best outcome for each student.
- It is important that the successful applicants understand and are committed to the Australian Professional Standards for Teaching.
- Applicants should have strong IT skills especially in areas of Web-based activities and be competent in the use of the Microsoft Office suite of applications. It is preferable that the successful applicants regularly use electronic resources in the classroom.
- Applicants must be accredited with NESA (or be eligible for accreditation) and hold an appropriate tertiary qualification.



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## Salary and conditions

The salary for this position is in keeping with the MEA for Hunter Valley Grammar School.

Teachers in the primary school at HVGS are required to:

- teach approximately 70 x 30-minute lessons in the 90 lesson (two week) cycle
- attend all assemblies
- attend parent/teacher nights, presentation ceremonies and other school functions as determined by the Principal, some which may be outside of school hours
- attend our annual school camps; which generally occur during term time and require nights away from home
- attend our Biennial 2-day staff conference which is held outside of East Maitland
- support colleagues by taking occasional relief lessons
- contribute to the co-curricular programme of the School
- have an active professional development plan and attend all required PD sessions & staff meetings
- be familiar with learning management systems that the School utilises

## Application

Suitable applicants should apply by using **the School's application form**. This form must be completed **in full** and all information requested must be provided. Applicants who do not use the application form will disqualify themselves from the process.

You may include a cover letter and other information that you feel will assist the process. However, only include information that is highly pertinent to this application and keep that material brief.

Inquiries regarding the position may be directed to the Head of Junior School, Mr Daniel McClintock, by contacting his assistant, Mrs Robyn Kephart on 4931 0735. All prospective applicants are invited to arrange a brief phone conversation with the Head of Junior School prior to applying. Applications will be received in digital form only via email where a short introduction is expected and the application attached as a PDF. They are to be sent to the Principal's Executive Assistant, Mrs Ana Stratton, [strattona@hvgs.nsw.edu.au](mailto:strattona@hvgs.nsw.edu.au).

**Applications close Friday 15 September 2017** – Applications received after this date will not be considered.

Mr Paul Teys  
**Principal**