**JOB DESCRIPTION**

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| **Agency** | Department of Education | **Work Unit** | Alawa Primary School |
| **Job Title** | Teacher | **Designation** | Classroom Teacher |
| **Job Type** | Full Time | **Duration** | Fixed from 25/01/2019 to 23/01/2020 |
| **Salary** | $73,335 - $105,172 | **Location** | Darwin |
| **Position Number** | 5921 | **RTF** | 156023 | **Closing** | 10/12/2018 |
| **Contact** | Sandy Cartwright, Principal on 08 8997 7666 or sandy.cartwright@ntschools.net     |
| **Agency Information** | <https://education.nt.gov.au/>  |
| **Information for Applicants** | **Applications must be limited to a one-page summary sheet and an attached detailed** **resume/cv**. For further information for applicants and example applications: [click here](https://ocpe.nt.gov.au/nt-public-sector-employment/Information-about-ntps-employment/applying-for-and-filling-jobs/employment-templates-and-guidelines) |
| **Information about Selected Applicant’s Merit** | If you accept this position, a detailed summary of your merit (including work history, experience, qualifications, skills, information from referees, etc.) will be provided to other applicants, to ensure transparency and better understanding of the reasons for the decision. For further information: [click here](https://ocpe.nt.gov.au/nt-public-sector-employment/Information-about-ntps-employment/applying-for-and-filling-jobs/information-for-applicants) |
| **Special Measures** | The NTPS values diversity and aims for a workforce which is representative of the community we serve. Therefore under an approved **Special Measures** recruitment plan, ATSI applicants will be given priority consideration and preference in selection for this vacancy if they meet all essential selection criteria and are suitable at the position level. For further information: [click here](https://ocpe.nt.gov.au/nt-public-sector-employment/Information-about-ntps-employment/special-measures) |
| **Apply Online Link** | <https://jobs.nt.gov.au/Home/JobDetails?rtfId=156023>  |

**Primary Objective:**

As a teacher and member of the school community, develop, deliver and evaluate learning programs and monitor student achievement to address individual learning needs and contribute to the achievement of the school’s goals. Liaise and coordinate activities for your teaching area within the school and wider community.

**Context Statement:**

Alawa Primary School has a student population of approximately 255 Primary and 44 Preschool students. This is comprised of approximately 24% indigenous and a 25% as English as a Second Language/Dialect. The school is committed to holding high expectations for all students and maintaining a culture of continuous improvement, particularly around analysis of data to improve learning outcomes. Other strong areas of focus include Numeracy, Writing and student intervention support programs. All classrooms use electronic Smartboards, iPads and laptops to facilitate meaningful learning programs.

**Key Duties and Responsibilities:**

1. Plan, prepare and explicitly deliver quality and effective teaching and learning programs which are consistent with the Australian Professional Standards for Teachers and relevant curriculum policies, work programs and educational trends.
2. Support students through interaction in a variety of settings and through the active development of supportive learning environments and effective behaviour management practices.
3. Provide for the physical, social, cultural and emotional well-being and safety of students whilst at school.
4. Regularly assess students (diagnostic, formative and summative) for developmental, feedback and reporting purposes.
5. Maintain student records and samples of work and report on student performance to students, parents, the department and other stakeholders as required.
6. Establish and maintain appropriate interpersonal relationships between the school, parents and community.

**Selection Criteria**

**Essential:**

1. Ability to plan, prepare and deliver teaching and learning programs to meet the diverse characteristics, needs and learning styles of students; which are consistent with relevant curriculum policies, work programs and education trends.
2. Knowledge of and the ability to implement effective and inclusive teaching and learning processes, including the use of learning technology and assessment, to establish a challenging learning environment in which students are encouraged to work towards attainment of their potential.
3. Ability to communicate effectively with students through appropriate interpersonal skills.
4. Ability to plan and apply appropriate behaviour management strategies that contribute to establishing and maintaining a supportive learning environment.
5. Ability to work collaboratively and communicate effectively with school staff, parents and members of the local school community in order to establish and develop productive partnerships, in an intercultural environment to achieve optimal educational outcomes.
6. Commitment to maintain current and relevant professional learning and meet the Australian Professional Standards for Teachers.

**Further Information:**

All applicants must be registered with the Teacher Registration Board of the Northern Territory and a current Working with Children Notice (Ochre Card) from SAFE NT. All applicants completing initial teacher education (ITE) courses after 1 July 2016 are required to provide proof of successful completion of the national [Literacy and Numeracy Test for ITE students](https://teacheredtest.acer.edu.au/).

**Approved: November 2018 Sandy Cartwright, Principal**