

Teacher of Music

The person appointed to this post will:

- be an excellent classroom teacher;
- be able to teach his/her subject to students of all abilities at all Key Stages: 3, 4 and 5;
- have a love of the subject and desire and ability to convey this to students;
- be able to play the piano well;
- have some knowledge of Music Technology;
- be enthusiastic, energetic and open to innovation;
- possess effective communication skills;
- possess effective ICT skills;
- be committed to extra-curricular activities;
- be committed to the aims and ethos of a church school;
- be committed to personal development;
- have integrity, optimism and a sense of humour;
- hold good honours degree;
- hold QTS.

THE POST

We are looking for a qualified teacher who is capable of teaching students across the full range of ages and abilities in interesting and stimulating ways. Full participation in the life of the school and in contributing to the extra-curricular activities programme is expected.

This post offers an excellent opportunity to join a dedicated team of practioners to further strengthen the already high profile of music across the school.

The successful candidate will have high expectations of themselves and of all students. The post requires enthusiastic, effective communication skills and sound classroom practice. There could also be the opportunity to teach Music Technology.

Post	<i>Teacher of Music</i>
Job Description Review Date	May 2016

This job description has been compiled in accordance with School Teachers Pay and Conditions of Employment. (DCSF 2008)

Curriculum

- To plan and prepare lessons and resource materials that lead to an appropriately differentiated curriculum to meet the needs of all students.
- To ensure that department POS is followed and that work is planned well in advance of delivery.
- To ensure that the progress and achievements of each student is monitored and recorded. Overseeing details of individual and group assessments with reports, references being provided as necessary to agreed deadlines.
- To set and monitor homework assignments regularly in accordance with school policy.
- To monitor and assess student achievement in accord with school policy.
- To ensure that students are entered for appropriate examinations consistent with their achievements to date and their potential.
- To prepare constructive and developmental reports for parents, attending relevant parents consultations meetings and if necessary at other times for ensuring maximum student achievement.
- To maintain data files (e.g. mark books and registers) to a high standard making them available for regular review by curriculum/subject leaders.
- To differentiate work to meet individual needs and to promote equal opportunities.
- To communicate effectively with form tutors, year leaders, parents, subject leaders and senior staff as appropriate, in order to maximize the opportunities for effective learning to take place.

Students

- To ensure the safety and welfare of the students is accorded top priority in the planning and delivery of each lesson.
- To ensure that any sanctions imposed are in accordance with school policy.
- To ensure that each lesson begins and ends punctually and that students are properly supervised at all times.
- To ensure that students' work is marked, corrected and returned promptly. Provide constructive comments and feedback as appropriate, promoting high standards of content and presentation in accordance with appropriate departmental criteria.
- To monitor any concerns with student achievement and take the appropriate action

Staff

- To work in line with whole staff and departmental policies.
- To support NQT work in the department or year team as appropriate.
- To welcome, support and encourage new members of the department/year team.
- To share new ideas and suggestions, reflect on good practice and be involved in lesson/task observation to improve professional practice.
- To produce evaluation reports of inset attended and to share knowledge with colleagues as appropriate.
- To be a reflective practitioner and taking responsibility for personal CPD.

- To participate in departmental reviews, work with external consultants to develop departmental practice.

Resources

- To create and maintain a classroom that is a pleasant, tidy and well organized working environment.
- To promote the use of display of students work and use display as a means of encouraging students, celebrating success and raising levels of achievement.
- To ensure that books, equipment and other resources are properly cared for and that their use is effectively controlled and efficiently organised.
- To take care of equipment and furniture with any damage or defects to fabric or equipment are reported to the Site Superintendent or Curriculum/Subject Leader as appropriate.

Other Duties

- To attend staff meetings, scheduled inset activities and workshops as published.
- To work in support of whole school, departmental and year group development plans.
- To support whole school activities that benefits the whole community (e.g. concerts, open evenings, sports events etc)
- To take time to read notices, keep to deadlines and carry out duties to the best of your ability.

Role of the Tutor

- To monitor absences, lateness and uniform and maintain accurate details of attendance in accordance with school policy.
- To monitor student planners on a regular basis.
- To ensure that tutorial programmes are planned, recorded and are in accordance with the programme of study provided by the Year Leader.
- To complete individual reports for parents and maintain regular contact.
- To promote students' achievements using praise and rewards effectively in line with school policy.
- To maintain effective communication with students and their parents, and with subject teachers, Year Leaders, Assistant Head, and senior staff as necessary.
- To assist Year Leaders and Assistant Head in the organization of year activities and events.
- To ensure that students new to the school are properly inducted.

At Bishop Justus School staff are expected to work in line with the school's Ethos.

Responsibilities are likely to change over time and you will be expected to perform duties of a similar nature such as the Headteacher may reasonably require.