

PERSON SPECIFICATION FOR TEACHING ASSISTANT AND LUNCHTIME SUPERVISION

WEST THORNTON PRIMARY ACADEMY

When writing your letter of application, please write to the Person Specification and not the Job description.

Knowledge

- 1.1 A good standard of education particularly in English and Mathematics
- 1.2 Knowledge of strategies to recognise and reward efforts and achievement towards self-reliance that are appropriate to the age
and development stage of the pupils
- 1.3 Knowledge of National Curriculum requirements for children with special educational needs
- 1.4 Knowledge of Health and Safety requirements in a school environment
- 1.5 Knowledge of First Aid procedures

Experience

- 2.1 Experience of supporting children in a classroom environment
- 2.2 Experience of establishing positive relationships with children
- 2.3 Experience of using Information Technology to support children in the classroom

Skills and Abilities

- 3.1 Ability to use language and other communication skills that children can understand and relate to
- 3.2 Ability to establish positive relationships with pupils and empathise with their needs
- 3.3 Ability to demonstrate active listening skills
- 3.4 Ability to undertake observations of individual pupils and complete lesson records under the direction of the class teacher
- 3.5 Ability to consistently and effectively implement agreed behaviour management strategies
- 3.6 Ability to provide levels of individual attention, reassurance and help with learning tasks as appropriate to pupils' needs encouraging the pupil to stay on task
- 3.7 Ability to monitor the pupils' response to the learning activities and, where appropriate, modify or adapt the activities as agreed with the teacher to achieve the intended learning outcomes
- 3.8 Ability to carry out and report on systematic observations of pupil's knowledge, understanding and skills
- 3.9 Ability to work within and apply all schools policies e.g. behaviour management, Health and Safety, Equal Opportunities
- 3.10 Ability to work effectively and supportively as a member of the school team

Personal Qualities

- 4.1 A resilient and calm disposition to cope with challenging or distressing behaviour
- 4.2 Willingness to participate in further training and developmental opportunities offered by
- 4.3 Willingness to maintain confidentiality on all school matters
- 4.4 A demonstrable commitment to Equal Opportunities