Blessed George Napier Catholic School and Sixth Form

A Youth Sport Trust Lead School for Inclusion

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www.bgn.oxon.sch.uk

Compassion
Respect
Truth
Service
Forgiveness

Dear Applicant

Application for Senior Science Technician at Blessed George Napier Catholic School

Thank you for your interest in this post. Please find enclosed / attached an Application Pack, which includes a Job Description and Person Specification for the post and some further information about the school which you may find helpful.

Please complete and return the **Mandatory CES Application Form(s)** included in the pack along with a covering letter / supporting statement to Mr F Long, c/o E Campbell, H.R. Officer by **Thursday 22nd February 2018.** If you would like to submit your completed application electronically, have any further queries, or would like to come and visit us prior to submitting your application please call the number above or email: hbgn5263@bgn.oxon.sch.uk. ***Please bear in mind that we are closed for half term w/c 12th February and will respond to enquiries on our return.***

Applications will be:

- Screened
- Shortlisted in accordance with selection criteria and safer recruitment process
- Successful candidates invited to attend interview will be given further information confirming the process, interview panel and any documents they have to bring.

We would recommend that you visit our school website [www.bgn.oxon.sch.uk] before you apply, where there is further information on safeguarding, in particular our Safeguarding and Safer Recruitment Policies, Whistleblowing Policy, Code of Conduct and Behaviour Guidelines for Staff and Volunteers. You will also be able to reference the DFE Guidance for educational establishments and their employees 'Keeping Children Safe in Education' [KCSIE].

It is customary for us to seek references for School Posts prior to interview [once short-listing has taken place]. The provisional date for interviews is **Friday 2nd March 2018.**

Thank you for your interest in Blessed George Napier School and I look forward to hearing from you.

Yours sincerely

Elizabeth Campbell

Mrs Elizabeth Campbell
H.R. Officer

BGN SCHOOL IS COMMITTED TO SAFEGUARDING AND PROMOTING THE WELFARE OF ALL STUDENTS, AND TO UPHOLDING FUNDAMENTAL BRITISH VALUES.
WE EXPECT ALL OUR EMPLOYEES TO SHARE THIS COMMITMENT.
THIS POST WILL REQUIRE AN ENHANCED DBS CHECK.