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Job Description

Learning Support Assistant

**Purpose of the Job:**

To provide support in the delivery of the curriculum, assist in the support and integration of pupils and to assist the class teacher in classroom management tasks.

**Line Manager:** Deputy Head or member of the SLT

**JOB DUTIES:**

* Develop an understanding of the needs and targets of the pupils supported.
* Foster a supportive relationship with the pupils concerned.
* Follow all safeguarding policies and procedures
* Enable pupils to learn effectively in class, small groups or individually.

 Such support might involve:

* motivating and encouraging pupils
* building on pupil strengths and improving areas of weakness
* clarifying teachers instructions
* helping pupils to stay on task and complete their work
* helping pupils to use appropriate resources
* assisting with the organisation of homework
* assist the class teacher in the preparation of learning resources when required
* Assist in the personal development of pupils by:
* encouraging positive attitudes and good behaviour
* helping pupils to develop good relationships with staff and other pupils
* promoting self-esteem
* developing personal organisation
* helping with personal needs as appropriate
* Liaise, as necessary, with
* Staff
* Parents and carers
* Specialist teachers

* Assist teachers on playground duty as required, including the administration of first aid
* Provide lunch time supervision
* To undertake any further duties reasonably requested by the Headteacher or SLT.