

Job Description

Post 2nd in Science
Post Holder
Responsible to Director of Science

Specific Responsibilities:

- The Second in Science with responsibility for a key area of faculty focus including KS5 Physics teaching

Responsibilities

This includes:

- Management of Scheme of work and resources within the key focus area
- Reviewing of exam board requirements, provide / advise on mark schemes as appropriate
- Management of intervention requirements for students within key focus area
- Reporting on intervention, progress, staff performance, QA
- Meeting of needs of all pupils (including key groups DS, SEN, gender)
- Integration of educational enhancement (e.g. competitions, trips/visits, house system) within key focus area
- Monitoring standards of books and folders
- Possible coordination with the exams officer regarding entries, requirements for Non-examined units and exams
- Involvement in promotion of the subjects at Open Evenings and in all Academy literature

The Second in Science:

- Provide a role model for pedagogy/methodology
- Assist the Director Of Science in:
 - Monitoring and evaluation – including self-evaluation and lesson observation, learning walks, and relevant coaching / training
 - Using data effectively to raise standards
 - Ensuring delivery of training

The Second in Science will be expected to line manage a number of team members in relation to:

- Totality of performance
- Setting and monitoring challenging objectives to meet PMR
- Development – to reflect school, departmental and individual needs/aspirations of staff progression
- Alerting the Director Of Science to any concerns about capability

The Second in Science will be expected to:

- Contribute to development of school policy and provide leadership on whole school issues at an appropriate level
- Support school ethos and policies
- Assist with strategic direction and development of subject area
- Support links with parents