

## Assistant Team Leader Princes Trust

**Reference Number:** SC171814A

**Salary:** Starting salary of £17,123 per annum (Band 8, points 19-23) incremental progression throughout the band is available

**Advert Closing Date:** Midnight Sunday 15<sup>th</sup> October 2017

**Interview Date:** Held on Wednesday 18<sup>th</sup> October 2017 (Morning)

**Location:** Walkden, Salford College of Further Education

**Contract Type:** Permanent (All year round)

**Hours per Week:** 37

We are recruiting immediately for an Assistant Team Leader in order to deliver our Prince's Trust Programmes at Salford College. We are looking for an inspiring, approachable, enthusiastic individual who has exceptional interpersonal skills and an ability to engage with a wide range of people. As an Assistant Team Leader you will support the Team Leader to deliver the required number of Princes Trust Team Programmes at the college, ensuring delivery complies with the structured 12-week stages. You will be responsible for assisting the Team Leader in order to deliver high quality learning and assessment to ensure students achieve their qualifications, you must also be able to plan, and deliver on team residential weeks. You will prepare effective materials for learners to enable them to meet their goals and targets whilst ensuring that all assessment and verification records are accurate, legible and completed in a timely manner. The successful candidate must have experience of working directly with young people from The Trust's target groups. With previous experience in assessing vocational qualifications in similar settings, you should be able to demonstrate excellent written and verbal communication skills and be IT literate including the use of Microsoft Office and have level 2 qualifications in both English and Maths.

### About Us

**To apply for this job, please complete the registration and online application form via our [website](#).**

For more information please visit our [website](#) and [twitter](#) or if you have any queries regarding this vacancy please email [HR@salfordcc.ac.uk](mailto:HR@salfordcc.ac.uk)

### Reasons to Join Us

- 32 days annual leave entitlement (plus bank holidays), Sixth Form College Association terms and conditions and automatic enrolment into the generous pension scheme
- A wide range of learning & career opportunities
- MyTech, Childcare, cycle to work & other voucher schemes
- Various health & wellbeing benefits (including discounted gym membership)
- We support the Skills for Life agenda and recognise the importance of all adults having functional literacy and numeracy whatever their role. All staff are therefore given the support to gain a level 2 qualification in literacy and / or numeracy if they do not already have one and all teaching staff are expected to promote the basic skills of their learners within their subjects.

### Commitment to Safeguarding

As part of our safeguarding commitment we undertake DBS checks as part of our pre-employment procedures on all potential new employees. Appointees will be required to pay for their own DBS checks where applicable to the post.

