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| cid:image001.png@01CA9E6A.FD54B730 | **EDMONTON COUNTY SCHOOL** **PERSON SPECIFICATION** |

**Assistant Site Services**

**ESSENTIAL REQUIREMENTS**

**1.**  Previous employment experience in maintenance, thus gaining skills and knowledge in carpentry, plumbing and painting & decorating.

**2.**  Experience of liaising with contractors and outside agencies.

**3.**  Awareness of Health & Safety issues.

**4.**  Ability to work on own initiative and to be flexible.

**5.**  Good interpersonal skills.

**6.**  Good ICT and written and verbal communication skills or a willingness to be trained on maintenance programmes.

**7.** A good health and attendance record.

**8.** Ability to carry out a variety of manual duties, as specified in the job description, across 2 sites approximately a mile apart.

**DESIRABLE REQUIREMENTS**

**1.**  Previous employment experience in security and cleaning.

**2.**  Experience of working around children.

**3.**  Knowledge of general grounds maintenance.

**4.**  A current full driving licence.