**Wadham School**

# Teacher of English

**Job Description**

## Job Title: Teacher of English

**Salary: Main Scale**

**Responsible to: Curriculum Team Leader English, Literacy and MFL**

Main Purpose of Post: To provide high quality learning and teaching in English

**Principal duties:**

# Learning and Teaching

* Keep up to date with learning and teaching developments in English
* Ensure that all learning and teaching supports the school's aim of maximising student potential
* Maintain high expectations for student achievement at all times
* Ensure the production and review of courses and study programmes
* Be innovative in classroom practice and facilitate the development of innovative learning and teaching programmes
* Believe that learning in English can be fun
* Contribute to the preparation of assessment tasks, policies, procedures, examinations and student reports
* Be alive to the possibilities of Information Technology for learning and management
* Support whole school curriculum, learning and raising achievement initiatives and policies
* Support an ethos that encourages the development and dissemination of innovative learning and teaching strategies
* Analyse external assessment results to evaluate strategies and learn for future planning

**Student Progress**

* Ensure effective differentiation enables learning to take place for all students
* Use prior achievement data in tracking student progress, setting of challenging targets and in intervening to raise achievement
* Ensure targets are set for individual students and classes
* Liaise appropriately with Tutors, Directors of Learning, Behaviour and Welfare Managers and Learning Support to ensure students progress and achieve

**Continuing Professional Development**

* Participate in the Performance Management process
* Reflect on and address own professional development needs
* Participate in professional development for the Maths team or groups in the team to meet School Improvement Plan objectives
* Network beyond the school

**Administration**

* Support good management of resources and the maintenance of specialist rooms and equipment
* Ensure assessment procedures and reporting systems are followed
* Support the effective and efficient organisation and storage of department information
* Communicate information effectively to teachers, support staff, students, parents and governors

It is the responsibility of the postholder to comply with and promote safeguarding policies and procedures as determined by the school.