****

**Job Description: Teacher of Science**

**Job Title: Teacher of Science**

**Reporting to: Member of the Leadership team**

**Salary: Outer London Pay Scales**

**Required for Easter or September 2018 – NQT’S welcome to apply**

**PURPOSE**

* To provide innovative and inspirational Biology/Chemistry teaching
* To contribute to the development of the Science, Mathematics and Computing Faculty as a leading centre of educational excellence where young people are offered outstanding learning opportunities in Aviation Engineering
* To contribute to the wider development of the College.

**KEY RESPONSIBILITIES AND ACCOUNTABILITIES**

# A. Teaching

* Teach students according to their educational needs, including the appropriate setting and marking of work to be carried out by the student in the College and elsewhere.
* Assess, record and report on the attendance, progress, development and attainment of students and to keep such records as are required.
* Provide, or contribute to, oral and written assessments, reports and references relating to individual students and groups of students.
* Ensure that ICT, Literacy and Numeracy are reflected in the teaching/learning experience of students.
* Ensure a high quality learning experience for students, which meets internal and external quality standards.
* Prepare and regularly update subject materials.
* Use a variety of delivery methods, which will stimulate learning appropriate to student needs, and demands of the syllabus.
* Maintain discipline in accordance with the College’s procedures, and to encourage good practice with regard to punctuality, behaviour, standards of work and independent learning.
* Undertake assessment of students as requested by external examination bodies, departmental and College procedures.
* Mark and grade student work and give written/verbal and diagnostic feedback as required.

# B. Pastoral System

* Be a Tutor to an assigned group of students.
* Promote the general progress and well being of individual students and the Tutor Group as a whole.
* Liaise with a Pastoral Lead to ensure the implementation of the College’s Pastoral System.
* Register students, accompany them to assemblies, encourage their full attendance at all lessons and their participation in other aspects of College life.
* Evaluate and monitor the progress of students and keep up to date student records as may be required.
* Contribute to the preparation of Action Plans and progress files and other reports.
* Alert the appropriate staff to problems experienced by students and to make recommendations as to how these may be resolved.
* Communicate as appropriate, with the parents of students and with persons or bodies outside the College concerned with the welfare of individual students, after consultation with the appropriate staff.
* Contribute to the spiritual, moral, social and cultural well being of students according to the College policy.

# Other responsibilities

  **C**.

* Be an outstanding practitioner and to undertake a teaching commitment depending on the needs of the College.
* Attend College meetings and committees as required.
* Provide assessment information and reports for parents/carers in line with College policy.
* Contribute to the College’s Enrichment programme, including a willingness to participate in occasional overnight visits.
* Undertake such other duties as are commensurate with the post and which may reasonably be required by the Principal.