 **St PAUL’S (C OF E) PRIMARY SCHOOL **

**Main Scale Class Teacher**

**JOB DESCRIPTION**

**1. Strategic Direction and School Development**

I. Responsible for promoting and developing a culture to ensure diversity within the school community is recognised and respected

II. To raise pupil achievement in the curriculum area by monitoring, in liaison with the school leadership team, pupil progress and learning.

**2. Key Tasks**

* Teach pupils according to their individual needs including the planning, preparation and assessment of work in line with the agreed policies of the school.
* Monitor and be responsible for the use of teaching resources provided for the class.
* Supervise the use of support staff relevant to the class.
* Implement and maintain the discipline of the school with a view that positive behaviour aids learning.
* Be responsible for monitoring and reporting to parents on the progress of pupils in the class.
* Support the school’s endeavours to meet the needs of its community.
* Participate in the school’s performance management process.
* Contribute to the provision of a safe, secure learning environment.
* To ensure that each child receives the entitlement curriculum within a framework of equal opportunities.

**3. Management of Personnel and Resources**

* To be responsible for the maintenance and efficient and effective use of teaching/learning materials allocated to you.
* To manage, under the overall direction of the Senior Leadership Team, any non-teaching support staff designated to work for you.
* To undertake performance management responsibility as required and appropriate to the position.

**4. Accountability**

* To the key stage leader, Senior Leadership Team and Governing Body for the effective fulfilment of the roles and responsibilities outlined above.

**5. Safeguarding**

* Must be suitable for work with children and have undertaken all appropriate checks
* Any criminal convictions must be disclosed

**Footnotes:**

The above details are not exhaustive and the postholder may be required to undertake tasks, roles and responsibilities as may reasonably be assigned to him/her by the Senior Leadership Team.