**ROLE DESCRIPTION**



**Head of History -TLR 2B**

**Purpose of the Post**

To lead the subject of History across Key Stage 3 and 4 in so doing develop a teaching team who deliver exceptional learning experiences for pupils to secure good to outstanding pupil progress.

**Responsible to:**

Head of Secondary

**Responsible for:**

Subject/curriculum leadership, classroom teaching and form tutoring.

**Employment Duties:**

To be performed in accordance with the provisions of the School Teachers’ Pay and Conditions Document and within the range of teachers’ duties set out in that document.

**Key Responsibilities:**

* To be an outstanding, high performing classroom teacher.
* To lead and deliver strategies to raise achievement/attainment and to ensure a positive Progress 8 figure for Year 11 students.
* To develop schemes of work and teaching resources that are engaging, motivating, accessible and appropriately challenging.
* To implement and sustain appropriate assessment to support teaching and learning and pupil progress.
* To undertake analysis of pupil progress and outcomes, including the skilful analysis of assessment data, to identify areas of under achievement and develop appropriate intervention plans.
* To design History Schemes of Work for Key Stages 3 & 4.
* To manage curriculum resources and make recommendations in order to maintain and develop curriculum provision.
* To provide appropriate information to parents/carers and Directors, as and when required.
* To develop, through consultation, appropriate annual team improvement plans in line with school policy and priorities.
* To monitor the effectiveness of teaching and learning and develop strategies to secure further improvement.
* To design and develop schemes of work and curriculum resources directly through the VLE to promote pupil and parent access to learning.
* To develop curriculum opportunities outside the curriculum to broaden learning experiences for pupils.
* Lead and manage the development of staff.
* Access, attend and secure relevant professional development, training and qualifications appropriate to this role.
* To be responsible for the Performance Management of colleagues in line with school policy.

**Other**

* The above duties are not exhaustive and the postholder may be required to undertake tasks, roles and responsibilities as may be reasonably assigned to them by the Senior Management Team.
* This job description will be kept under review and may be amended via consultation with the individual, Governing Body and/or Senior Management Team as required. Trade union representation will be welcomed in any such discussions.

***November 2017***