

Job Summary Teacher of Art, Design & Textiles 0.5 FTE



Team: The Arts
Salary: Scale T1 to T9, £27,198 to £42,550 per annum depending on experience (pro rata for a fractional appointment)

Job Summary: Newham Sixth Form College (NewVIC) is London's largest sixth form college. It is a vibrant centre for sixth form education with the great majority of students coming from our local schools in Newham. Our mission is to create a successful learning community and our values are:

- excellence and achievement; setting high standards and high expectations
- respect for everyone; valuing diversity and promoting equality
- education for everyone; attracting and including new learners
- education of the whole person; for personal and social development
- accountability; responding and contributing to our communities
- honesty, openness, trust and sensitivity in everything we do

We wish to appoint a permanent 0.5 FTE general art and design teacher with a specialism in textiles.

Our arts team currently deliver a range of programmes including:

- AS / A2 in fine art
- UAL L3 Extended Diploma in art and design
- UAL L3 Drawing Award
- UAL L2 Diploma in art and design
- Arts Award
- CREATE pathway

The team has a proven track record in supporting students to progress to the most competitive universities in the UK. We have strong widening participation and progression links and we value opportunities for our students to partake in creative projects that stretch and challenge them.

The Art and design team has a strong presence within the college and responds enthusiastically to opportunities to work on cross-curricular projects; to link with schools and other external creative providers. We work together with the performing arts and media departments on many of our creative events and exhibitions.

The team continues to be focused on improving teaching & learning and to create interactive resources for the dissemination of good practice. We encourage the use of e-learning and have access to excellent resources. Teachers and students benefit from extremely well resourced facilities that includes a painting studio, design studio, fashion & textiles room, 3D workshop, Mac suite and print room. The range of specialist facilities enables teachers to inspire students within a range of design disciplines but central to our teaching approach is the development of strong drawings skills and the use of artists and designers to encourage experimentation and contextual engagement.

A strong team ethos exists, which ensures the support and success of all students is monitored and shared by all members of the team.

To teach at NewVic you need to be committed to supporting students in achieving success. You will work well with 16-19 year olds and contribute to a student-centred environment, both inside and outside of the classroom. As a teacher, you will be innovative and reflective, with a genuine interest in young people and how they learn.

All full-time teachers may be responsible for a tutor group, providing support for students in the whole of their college programme.

Your programme team manager will give you guidance and support in your work, and take specific responsibility for your probationary review and appraisal.

Closing Date: 12 noon on Friday 17 August 2018

Vacancy ID: TP/12

Application process: Candidates are longlisted on the basis of their written application and the extent to which they meet the standard criteria. You are advised to ensure that you use your supporting statement to indicate the extent to which you meet each of the criteria in the person specification below.

The selection day usually starts with a briefing on the post and the college. You will also be asked to complete a short written activity, a short interview with a student panel and micro-teaching.

Longlisted applicants for teaching posts are usually asked to carry out an observed micro-teaching session of 20 minutes, typically with a group of 6-8 students. (We are happy to make a reasonable number of photocopies of any materials you wish to give to students.) Candidates will be informed of the topic for the micro-teaching at the point of being invited in for the selection day.

Following these activities the selection panel decides which candidates to take through to interview, usually on the afternoon of the same day.

Application Form: For an application form please visit our website www.newvic.ac.uk or call the recruitment team on 0207 5400601.

Job description - Teacher of Art, Design & Textiles

Reports to: Programme Team Manager for The Arts

Responsible for: None

**Main Purpose /
Main Activities:** **As a teacher:**

1. To contribute to the work of the programme team.
2. To prepare and maintain schemes of work.
3. To prepare students for internal and external assessment.
4. To mark and moderate students' work.
5. To provide a stimulating learning environment for students.
6. To write reports.
7. To maintain students' records.
8. To provide consultation for students, their parents, adults and other clients as directed.
9. To take part in programme reviews and evaluation.
10. To take part in programme and other curriculum development.
11. To develop and implement teaching and learning strategies in line with college policy.
12. To cover for colleagues as required.
13. To observe the requirements of college policy in respect of:
 - The mission statement
 - Health and safety
 - Equality and diversity
 - Student discipline
14. To monitor the use of equipment and materials.

College responsibilities

1. To act as personal tutor to a group of students if required.
2. To represent the college at meetings as directed.
3. To work with colleagues in support of college policies and initiatives.
4. To participate in the college appraisal process.
5. To participate in inspections and self-assessment.

Teachers may be required to work up to two evenings per week.

Note: where this is the case, timetables will include equivalent time off during the day

Person specification - Teacher of Art, Design & Textiles

This is the core person specification for all standard scale teachers at NewVIC.

You are advised to use your supporting statement to indicate the extent to which you meet each of these criteria.

Commitment to:

1. The college mission: being a successful learning community
2. Inclusion, equality & diversity (and specifically the implementation of the college's Equality and Diversity Policy)

Knowledge and understanding of:

3. Current developments in vocational and academic education and training
4. The relevant curriculum area in the industrial/commercial sector where appropriate

Skills and abilities in

5. Teaching on a range of programmes
6. A range of teaching and learning strategies, including use of Information Learning Technology
7. Working in teams
8. Tutoring
9. Curriculum development

Qualification at:

10. You are normally expected to have a degree related to your teaching subject, although we acknowledge that teachers may also be qualified for their subject by other relevant experience. It is essential that you are qualified to at least level 4 in a relevant subject.
11. We usually appoint only qualified teachers. We will, however, consider applications from candidates who will commit themselves to gaining a recognised teaching qualification within a set time when there are exceptional circumstances, e.g. extensive relevant industry experience.
12. A grade C or higher in English and maths GCSE (or equivalent).

In addition, you will be required to hold, or work towards in a specified time, a recognised teaching qualification.

Other information

Health and Safety - all employees must comply with the requirements of the Health and Safety at Work Act 1974 and affiliated regulations. Employees are also required to comply with the college's Health and Safety Policies and take reasonable care for the health and safety of themselves and of other persons who may be affected by their acts or omissions. Where the college has a statutory duty with regard to health and safety employees are required to co-operate with the college and its managers and officers so far as is necessary to enable the college to meet that duty. This includes using equipment and substances in accordance with training and instruction and the reporting of serious dangers to your own or others' safety.

Equality – the postholder must be committed to the college's Equality and Diversity Policy and advancing equality through our Equality Objectives.

Performance – the postholder will be required to participate in performance reviews and undertake a plan of training where necessary.

Confirmation of appointment is subject to a satisfactory 10 month probation period.

The post holder will be required to adhere to college policies and procedures.

In addition to the responsibilities listed above, all employees must be adaptable in their approach and undertake other duties that are commensurate with the postholder's level, wherever they may be, to achieve the objectives of the college.

This post is based at Prince Regent Lane but the postholder may be required to move their base to any other location within the college at a future date.

The postholder may be required to work for 195 days in any year of which 190 will be days on which you may be required to teach in addition to carrying out other duties. Within these 195 days, up to 1265 hours a year will be allocated reasonably to you by the Principal. (Pro rata for fractional appointments.)

Within the 1265 hours you may be required to teach for up to 6 hours over two evenings per week. In addition, you will work such additional hours as may be needed to enable you to discharge your duties effectively including, in particular, the marking of students' work, the writing of reports on students and the preparation of lessons, teaching material and teaching programmes.

The post holder will be asked to complete a criminal records self-declaration form. Criminal convictions will only be taken into account when they are relevant to the post.

We are committed to safeguarding and promoting the welfare of children and young people and expect all staff to share this commitment and participate in statutory training.

- Useful websites:

NewVic

www.newvic.ac.uk

The college's own website.

Newham Council

www.newham.gov.uk

The website of Newham Council.

www.london.gov.uk

The website for the Government Office for London.

The 2015 Ofsted inspection report on NewVic

<http://www.newvic.ac.uk/news/publications/Ofstedinspection2015.pdf>