



### **Job description – Primary teachers**

#### **Core purpose:**

To help establish a state-funded multilingual school for children aged 4-19 where children learn to love learning in two or more languages.

#### **Key tasks:**

- Ensuring that core knowledge and skills are taught well to an intellectually and socially diverse group of children, through the medium of English, French or German
- Working with a colleague to teach a class through two languages
- Helping the Head of Primary to establish a positive identity and inclusive ethos for the school
- Implementing policies and procedures to ensure best practice
- Maintaining discipline within the school
- Involving parents and carers in the life of the school, particularly through extra-curricular activities
- Promoting the school's specialisms in sciences and languages
- Ensuring a broad and balanced European curriculum, with emphasis on the creative arts.

#### **Key responsibilities:**

- Work with the Head of Primary to ensure that every member of staff has the very highest expectations of all pupils, no matter what their background
- Work with the Head of Primary to ensure compliance with best practice and all legal requirements, particularly child protection, in all aspects of the employment of staff
- Support the Head of Primary in developing and communicating a clear strategic vision of how to develop the school successfully
- Deputise for the Head of Primary when required
- Provide regular feedback to the Head of Primary about the progress of primary pupils and whole-school issues and achievements
- Support the Head of Primary to liaise effectively with the wider community, e.g. other schools, the parents

#### **Learning and teaching:**

- Help to inspire children to achieve their very best
- Help develop the curriculum within the school
- Support teaching assistants in the development of quality bilingual teaching skills
- Ensure all pupils are able to succeed by ensuring adequate support is made available
- Assess and track each child's progress, in order to feed back to parents and pupils so that future learning can be planned carefully
- Support the Head of Primary in managing accommodation efficiently and effectively to ensure that site-sharing meets the needs of the curriculum and health and safety requirements
- Support the Head of Primary in securing adequate resources for the school

The post holder will also be expected to undertake any other tasks as reasonably required by the Principal or Governors to ensure the efficient and effective operation of the school.

### **Person specification**

#### **Qualification and training:**

A Teaching qualification is essential, from the UK or an equivalent qualification from an EU-member state. A University degree or further study is desirable but not essential.

#### **Experience:**

- A proven record working as a successful teacher in the state or independent sector, in a British, European or international school or in an academy.
- An excellent track record in improving educational outcomes for primary age pupils
- A proven track record of working with parents and the wider community
- Newly Qualified Teachers are also considered and induction can be arranged.

#### **Expertise:**

- Excellent classroom teaching skills
- Excellent motivational and communication skills
- Knowledge of best practice, both nationally and internationally and an awareness of the latest thinking, especially in languages and/or science education
- Knowledge of varied approaches to learning and quality teaching
- ICT skills to manage the requirements of the post with confidence
- Excellent knowledge and understanding of the needs of primary pupils
- Competence in at least one other European language would be an advantage
- Strong written and oral communication skills

#### **Personal attributes:**

- Enthusiasm and sensitivity while working with others
- Caring attitude towards staff, children and parents/carers
- An excellent health and attendance record
- Resilience and tenacity
- Creativity, flexibility and inventiveness
- Humour, warmth and energy
- Reliability under pressure
- A team player