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| **JOB DESCRIPTION** | |  |
| **JOB TITLE:** | Teacher of French and/or Spanish |  |
| **REPORTING TO:** | Pathway Leader |  |
| **SALARY:** | £25,929 – 41,281 per annum (Inclusive of Outer London Weighting) |  |
| **HOURS:** | Part Time 0.6FTE (0.4fte French and 0.2fte Spanish) |  |
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**Main Duties**

**1 Teaching**

* Teach students in accordance with the relevant curriculum, including the setting and marking of work.
* Clarifying learning intentions for students and making success criteria clear.
* Engineering effective classroom discussions, questions and tasks that elicit evidence of learning.
* Regularly assessing students’ skills and knowledge, and adjusting teaching plans in light of this information.
* Providing feedback to students which moves their learning forward, and giving them opportunities to act on this feedback.
* Support students to take ownership of their learning, and to support their classmates’ learning.
* Keeping up to date with subject knowledge, pedagogy and external requirements such those set by awarding bodies or government legislation.
* Preparing schemes of work and lesson plans which are adapted to personal needs of students, and provide scope for spaced and interleaved practice.
* Develop students’ Maths, English and study skills.
* Explicitly developing students’ skills to act and respond in thoughtful, engaged ways, preparing them to thrive in the working world and in civil society.
* Creating a rich and inspiring climate for learning with varied and engaging activities, which motivate and challenge students.
* Managing behaviour consistently and positively.

**2 Tracking and monitoring**

* Record and monitor student progress at frequent intervals, taking into account starting points to enhance the value added results for all students.
* Using PLCs with students to set targets, evaluate achievement of learning outcomes and plan suitable interventions for improved academic performance.
* Report regularly to students, their parents or guardians, and to curriculum leaders on the progress and predicted achievement of students.
* Scheduling meetings with students to plan for their progression.
* Forg positive and considerate relationships with students, liaising with others to support them wherever this is helpful, and reporting any safeguarding concerns quickly and appropriately.

**3 Other responsibilities**

* Reflecting on, and developing your own professional practice and supporting others in the college community to do the same.
* Work with the relevant department(s) and Pathway Leader(s) to provide an interesting and engaging programme of events and activities for students
* Support college pastoral arrangements and where required, take on the role of tutor for an assigned group of students
* Where required, support and guide students in completion of UCAS applications and in other careers and progression activities.
* Support and contribute towards arrangements for preparing students for public exams

**General Responsibilities**

* **SAFEGUARDING** - All staff are expected to safeguard and promote the welfare of students. All staff are also required to complete safeguarding training and attend further training as needed.
* **EQUAL OPPORTUNITIES** –We are committed to the equal opportunities for all. Staff are expected to act in accordance equal opportunities policy and practice.
* Support the aims and ethos of the college and promote and work in accordance with College policy and practice
* Carry out any other duties commensurate with the general responsibilities of the post.
* To undertake and/or support the delivery of any training or development as required by the College.

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| **PERSON SPECIFICATION**  **Teacher of French and/or Spanish** |

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|  | **Essential/ Desirable** |
| **Qualifications** | |
| A degree or equivalent qualification in the subject area, or a native speaker of French/Spanish | E |
| Teaching Qualification- i.e. PGCE, Diploma in Education and Training, or equivalent | E |
| **Experience** | |
| Experience of teaching on A level courses in the specified subject area | E |
| Experience of raising and/or maintaining good standards of student attainment and progress | E |
| A track record of excellent teaching and learning | E |
| Experience of analysing and using student data to help improve outcomes | E |
| Experience of assessing student progress and providing effective feedback | E |
| Experience of providing pastoral support to students | D |
| **Skills & Abilities** | |
| Ability to use a range of teaching strategies to engage students and support learning | E |
| Ability to foster and promote positive relationships with students and the wider team | E |
| Ability to communicate effectively with others | E |
| Good ICT skills and the ability to use modern technology effectively within the classroom | E |
| **Knowledge and Understanding** | |
| Fluency and high degree of literacy in the relevant language | E |
| An understanding of the needs and motivations of young people | E |
| A solid understanding around issues of safeguarding | E |
| Understanding of post 16 education provision and progression routes | E |
| **Personal Attributes** | |
| Commitment to professional development and learning | E |
| Emotionally intelligent and able to build trust with others | E |
| Commitment to achieving and maintaining high standards for teaching and learning | E |
| Passion and enthusiasm for the subject area and ability to convey this to students | E |