



# Primary Class Teacher

Application Pack

## Class Teacher

We are seeking to appoint a motivated, inspirational and enthusiastic Primary Class teacher to join our committed team of staff. If you have a passion to ensure all children achieve their full potential, then this is an exciting opportunity to join our lovely school in a beautiful setting on the Isles of Scilly where children are always eager to learn.

We are an outward-looking school, looking to strengthen links across and beyond the UK and we are committed to becoming a key player on the international educational stage. Our location is unique and the successful candidate will have many opportunities to experience an active lifestyle and stunning environment for both work and leisure.

You will be joining a friendly school, soon to become an academy, that is committed to literacy and that values teamwork and high achievement in all areas of our work with young people. Proven results, a wide repertoire of teaching and learning styles and a desire to make a difference are essential.

Five Islands Academy (Carn Gwaval base) is a new building, housing around 80 students at secondary level and around 200 at primary. We embrace the use of new technologies, providing laptops for each child at secondary level and a laptop and Smartboard for each member of staff. We would welcome applicants who are innovative in their use of IT and can develop their use as a strategy to raise standards across the curriculum.

Application forms and information pack are available via our school website or on request by telephoning the school.

FIA is committed to safeguarding and promoting the welfare of students and expects all staff to share this commitment

Tel: 01720 424872 or email:  
[rebeccalittlejohn@fiveislands.org](mailto:rebeccalittlejohn@fiveislands.org)

**Closing date** for applications: **16<sup>th</sup> October 2017**

**Start:** **January 2018**

**Interviews:** **Thursday 19th October**

Please return all application forms to Mrs J Yeates, via Mrs Rebecca Littlejohn, at the above address.

The successful candidate will undergo reference checks with previous employers and will be subjected to an enhanced DBS disclosure check.

## Welcome

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Dear Applicant,

Thank you for expressing an interest in the post of Primary Class Teacher. We hope you find this information pack helpful and that, in due course, we shall receive an application from you.

We are passionate about developing talent and are working to create an environment where everyone is empowered to reach their true potential. We pride ourselves in fostering a natural ability, ambition and confidence in students to become forward thinking, highly employable citizens who work creatively and are inspired to new levels of academic and professional success.

Primary education is a key stage in the life and development of each young person and so we aim to work together with parents and carers to support the children; enabling them to develop and grow within our community and in building together a real sense of identity within Five Islands Academy.

The Academy is committed to a leadership approach at all levels. We are all empowered to make a difference in terms of the school's ability to address its core purpose. We encourage creative planning to challenge and inspire both students and staff alike.

This exciting new post will not only focus on developing student leadership and excellence in Humanities, but will provide opportunities to extend students' learning in adventurous ways in our unique setting.

Five Islands Academy is an exciting place in which to work. We seek to appoint new colleagues who enjoy challenge and believe that they can make a contribution in helping us improve what we offer our students. Help and support with accommodation will be provided for the successful candidate.

We look forward to hearing from you.

Yours faithfully



Sara Davey

EXECUTIVE PRINCIPAL



Jo Yeates

HEAD OF SCHOOL

## Notes to Applicant

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Dear Applicant

### Application

If you wish to apply, please either email your application to the Principal's PA, Mrs Julie Hicks, at [juliehicks@fiveislands.org](mailto:juliehicks@fiveislands.org) (copies of all the details are available online on our website under the 'Vacancies' section), or post your completed application form to the address below, together with a covering letter, clearly demonstrating your suitability for the role. Where possible, please also provide email addresses for your referees.

### Closing Date

Please ensure your application arrives before October 17<sup>th</sup> 2017 and that the post for which you are applying has been stated clearly on the application form.

### Interview

Interviews for the post will take place on Thursday 19<sup>th</sup> October. Please assume that if you have not heard from us within 2 weeks of the closing date that, unfortunately on this occasion, your application had not been successful.

Five Islands Academy is committed to safeguarding and promoting the welfare of children and young people and we expect all staff and volunteers to share this commitment.

**The successful applicant will be required to undertake an Enhanced DBS Disclosure.**

Five Islands Academy  
Carn Gwaval  
St Mary's  
Isles of Scilly  
TR21 0NA

Phone: 01720 424850

Web: [www.fiveislands.scilly.sch.uk](http://www.fiveislands.scilly.sch.uk)

## Job Description

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**JOB TITLE:** Class Teacher

**RESPONSIBLE TO:** Head of School/SLT

**Main Purpose:**

**Teacher**

This appointment is subject to the current conditions of employment of teachers contained in the School Teachers' Pay and Conditions Document, the Education Act 2002, the required standards for Qualified Teacher Status, other current educational legislation and the school's articles of government.

This job description may be amended at any time following discussion between the Head of School and member of staff, and will be reviewed annually.

**Areas of responsibility and key tasks:**

**A) Planning, teaching and class management, to:**

Be committed to a child centred approach to learning in which the child is encouraged to be autonomous and learns from first-hand experience.

Teach allocated pupils by planning their teaching to achieve progression of learning through:

- identifying clear teaching intentions and specifying how they will be taught and assessed
- setting tasks which challenge pupils and ensure high levels of interest
- setting appropriate and demanding expectations
- setting clear targets, building on prior attainment
- identifying SEN or very able pupils;
- provide clear structures for lessons maintaining pace, motivation and challenge;
- make effective use of assessment and ensure coverage of programmes of study;
- ensure effective teaching and best use of available time;
- monitor and intervene to ensure sound learning and discipline
- use a variety of teaching methods to:

i. Match approach to content, structure information, present a set of key ideas and use appropriate vocabulary

ii. Use effective questioning, listen carefully to pupils, give attention to errors and misconceptions

iii. Select appropriate learning resources and develop study skills through library, I.C.T. and other sources;

- ensure pupils acquire and consolidate knowledge, skills and understanding appropriate to the subject taught;
- evaluate their own teaching critically to improve effectiveness;
- To ensure that the planning files are kept up to date and accurately reflects the planning, teaching, assessment and recording that is taking place.

**B) Monitoring, assessment, recording, reporting - to:**

- assess how well learning intentions have been achieved and use them to improve specific aspects of teaching;

- mark and monitor pupils' work and set targets for progress;
- assess and record pupils' progress systematically and keep records/portfolios to check work is understood and completed, monitor strengths and weaknesses, inform planning and recognise the level at which the pupil is achieving;
- prepare and present informative reports to parents.

## **C) Other professional requirements - to:**

- have a working knowledge of teachers' professional duties and legal liabilities;
- operate at all times within the stated policies and practices of the school;
- establish effective working relationships and set a good example through their presentation and personal and professional conduct;
- endeavour to give every child the opportunity to reach their potential and meet high expectations;
- create a stimulating, lively environment for our children within which they feel safe, happy and secure;
- contribute to the corporate life of the school through effective participation in meetings and
- management systems necessary to coordinate the management of the school;
- take responsibility for their own professional development and duties in relation to school policies and practices;
- liaise effectively with parents and governors.
- take on any additional responsibilities which might from time to time be determined.

***In addition to the requirements of a class teacher, areas of responsibility and key tasks:***

## **D) Coordination and development for the subject/area of (to be discussed at interview) - with the support of, and under the direction of, the Head of School and leadership team to:**

- develop and implement policies and practices which reflect the school's commitment to high achievement through effective teaching and learning;
- have an enthusiasm for the subject which motivates and supports other staff and encourages a shared understanding of the contribution the subject can make to all aspects of pupils' lives;
- use relevant school, local and national data to inform targets for development and further improvement for individuals and groups of pupils;
- develop plans for the subject which identify clear targets, timescales and success criteria for its development and/or maintenance in line with the school improvement plan;
- monitor progress and evaluate the effects on teaching and learning by working alongside colleagues, analysing work and outcomes.

## **E) Teaching and learning - to:**

- use your own class as an example of high quality teaching and learning in the subject;
- ensure continuity and progression in the subject by supporting colleagues in choosing the appropriate sequence of teaching and teaching methods and setting clear learning intentions through an agreed scheme of work, developed in line with the school improvement plan;

- establish clear targets for achievement in the subject and evaluate progress through the use of appropriate assessments and records and regular yearly analysis of this data
- evaluate the teaching of the subject by the monitoring of teachers' plans and through work analysis, identify effective practice and areas for improvement, and take appropriate action to improve further the quality of teaching;
- develop effective links with the local community including parents, business and industry;
- ensure that teachers are aware of the implications of equality of opportunity which the subject raises;

## **F) Coordinating the subject for staff - to:**

- enable all teachers to achieve expertise in planning for and teaching the subject through example, support and by leading or providing high quality professional development opportunities;
- ensure that the Head of School, SLT and governors are well informed about policies, plans, priorities and targets for the subject and that these are properly incorporated into the school improvement plan.

## **G) Effective deployment of resources - to:**

- support the Head of School by maintaining efficient and effective management and organisation of learning resources, by developing or identifying new resources including ICT applications to the subject;
- be aware of, and respond appropriately to, any health and safety issues raised by materials, practice or accommodation related to the subject;
- support the Head of School by maintaining efficient and effective management of the expenditure for the subject;
- help colleagues to create a stimulating learning environment for the teaching and learning of the subject;
- Take on any additional responsibilities which might from time to time be determined.

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## **H) General - to:**

- take on any additional responsibilities which might from time to time be determined.

## Person Specification

	Essential	Desirable
<b>Experience</b>	<ul style="list-style-type: none"> <li>• An outstanding and dynamic teacher</li> <li>• Ability to achieve high quality outcomes in the classroom</li> <li>• A commitment to improving standards and ensuring all learners are achieving their best</li> <li>• An excellent knowledge of the primary curriculum</li> <li>• A belief in and experience of using TfW successfully in the classroom</li> </ul>	<ul style="list-style-type: none"> <li>• Teaching experience across the primary age range</li> <li>• Proven record of effective subject leadership</li> </ul>
<b>Professional practice</b>	<ul style="list-style-type: none"> <li>• Be able to bring energy and enthusiasm to the post</li> <li>• Be hard working, committed and flexible</li> <li>• Make teaching, learning and the curriculum creative and fun</li> <li>• An understanding of what constitutes an outstanding school</li> <li>• Work effectively as part of a team</li> <li>• A willingness to use a variety of teaching strategies to engage all learners</li> <li>• A commitment to safeguarding</li> </ul>	<ul style="list-style-type: none"> <li>• The ability to inspire and motivate our staff and pupils both within and beyond the classroom</li> <li>• Support for an enriched curriculum through out-of-hours learning and educational visits</li> </ul>
<b>Professional values</b>	<ul style="list-style-type: none"> <li>• Genuine passion and belief in the potential of every child</li> <li>• High expectations of children's learning and behaviour</li> </ul>	<ul style="list-style-type: none"> <li>• A willingness to learn and continue to strive for excellence</li> </ul>
<b>Personal attributes</b>	<ul style="list-style-type: none"> <li>• An endless supply of energy</li> <li>• Flexibility, enthusiasm, initiative and a committed approach</li> <li>• An excellent role model to staff and children</li> <li>• Committed to working in partnership with all Academy stakeholders</li> <li>• When all else fails, maintain a good sense of humour</li> </ul>	<ul style="list-style-type: none"> <li>• Bring personal interest and enthusiasm to the academy</li> </ul>