



## Job Description

Post title	Teacher of English
Academy	Haberdashers' Aske's Knights Academy
Grade	MPS/UPS + TLR + ILW
Responsible to	HOD English

### Summary of the overall purpose of the job

The core purpose of this post is to contribute to the continuing development of the English curriculum and to the overall development of the department. This role will involve the teaching of all age groups. It is expected that the successful candidate will consistently plan and deliver outstanding lessons within the department.

We are looking for an innovative and forward-looking individual who can inspire students and contribute fully to a very active team. A keen interest/experience in Gifted & Talented, SEN and Assessment for Learning initiatives is essential.

### Key responsibilities and objectives of the job

#### Quality of Teaching

- Plan, prepare and deliver good/outstanding lessons to provide students with the opportunity to achieve their potential
- Ensure that lessons are engaging and stimulating taking into account students' individual needs
- Manage, develop and share resources to enhance teaching of English
- To actively encourage a range of effective teaching and learning strategies
- Ensure effective learning in the classroom and department areas by following the school's Behaviour Management Policy

#### Achievement/Pupil Progress

- To ensure that the students' progress is assessed in line with the school's assessment policy
- Ensure students receive high quality assessment feedback through book marking and assessment in lessons
- To be able to use data to identify underachieving pupils and to introduce the use of interventions to raise achievement.
- To write termly reports based on the progress of all pupils
- To use data to set targets for individual students, ensuring triangulation of target setting with teacher, pupil and parents
- To oversee reporting to parents on student achievement in the given department

**Behaviour for Learning**

- To effectively build on behaviour management strategies within the department which work in line with the whole school policies.
- To improve the rewards system, overseeing the issue of certification to these pupils.
- To support the Head of Department in producing self-evaluation reports.

**General responsibilities and objectives**

- To provide accurate information for parents as directed by academy and department policy and to attend parents' evenings and other presentation meetings as directed
- To work within the academy framework with regard to Health and Safety
- To promote equal opportunities in the academy
- To actively promote the aims and ethos of the Federation / Academy
- To support the Academy's commitment to the continued professional learning of all staff
- To undertake any additional duties as may be reasonably required by the CEO or Principal

Please note

This job description reflects the core activities of the role and as the Federation and the post-holder develop there will inevitably be changes in the emphasis of duties. It is expected that the post-holder recognise this and adopt a flexible approach to work and be willing to participate in training.

If changes to the job become significant, the job description should be reviewed formally by the post-holder and line manager.

## Person specification

Criteria	E S S E N T I A L	D E S I R A B L E	HOW IDENTIFIED AND ASSESSED AP Application AS Assessment I Interview P Presentation R References
Education/qualification and training			
• Is a well-qualified graduate	X		AP
• Has a teaching qualification	X		AP
Knowledge/skills			
• Can teach English at KS3, KS4 and KS5	X		AP/I/R
• Is committed to students continuing to study English beyond Key Stage 4	X		AP/I/R
• Is committed to individual learning pathways and assessment for learning	X		AP/I/R
• Can motivate students at all levels of ability, thus ensuring that all students fully access the English curriculum	X		AP/I/R
• Will play a full and active role in the wider development of the Academy	X		AP/I/R
Experience			
• Proven track record of raising educational standards	X		AP/I/R
• Curriculum and/or pastoral experience	X		AP/I/R
Personal characteristics/other requirements			
• Is a 'can do' person who works positively and collaboratively	X		AP/I/R
• Is passionate, energetic, versatile and creative about their subject and teaching in general	X		AP/I/R
• Is a strong team player	X		AP/I/R