

JOB DESCRIPTION

Teacher - Senior School

Line Manager	Head of Faculty/Department
Reports to	Deputy Head (Academic) and Deputy Head (Pastoral)
Job Purpose	To teach pupils in accordance with the curriculum from First Form through to the Upper Sixth Form to the best of their abilities and to contribute to the extracurricular life of the School.
Objective of the role	To ensure that each pupil achieves their fullest potential.

Responsibilities

- To set, mark and return pupils' work in a reasonable time.
- To prepare, administer and mark tests and examinations.
- To assess pupils' performance and complete written assessments and reports in line with school policy.
- To attend assessment meetings.
- To attend parents' evenings and other out of hours events as required.
- To be positive, represent and be an ambassador for the School at all times.
- To follow all policies and procedures as outlined in the staff handbook.
- Carrying out other reasonable duties within the responsibilities of the post and capabilities and training as required and as asked by the line manager.

Job Requirements

- DBS checked
- Holds a current teaching qualification eg PGCE
- Strong awareness of relevant health and safety issues
- The ability to motivate and sustain the interest of all the children
- Fundamental people management and supervisory experience
- Excellent communication skills

<p>Signed</p> <p>Print name</p> <p>Dated</p> <p style="text-align: right;"><i>(Post holder)</i></p>	<p>Signed</p> <p>Print name</p> <p>Dated</p> <p style="text-align: right;"><i>(Line Manager)</i></p>
--	---