**Job Description: Intervention Tutor (LCC)**

**The successful candidate should be:**

* Able to work with students with a range of Speech, Language and Communication Needs
* Able to lead interventions with individuals and small groups of students
* Comfortable working in partnership with teachers in a classroom environment
* Able to communicate successfully with students, parents and external agencies
* Committed to high levels of achievement for all students
* Able to work within the daily routines of a mainstream secondary school

**Key Tasks:**

* Tracking the progress of targeted students including attainment, behaviour and attendance;
* Providing in-class support to classroom lessons, working collaboratively with teachers, tutors and other staff;
* Carrying out one-to-one or group interventions when appropriate;
* Assessing and evaluating impact of intervention on student progress and achievement, and amending practice as a result;
* Liaising with staff to ensure effective information sharing;
* Liaising with external agencies when appropriate;
* Analysing student data in order to track progress and plan provision based on student needs;
* Keeping accurate and up-to-date records of pupil achievement, concerns and targets;
* Regular contact with parents and carers to foster a positive relationship with school and develop family support for academic outcomes;
* Carrying out student and parent voice interviews about the effectiveness of the intervention programme;
* Reporting to line manager on students’ progress;
* Running extra-curricular clubs and classes which contribute to students’ aspiration and achievement;
* Working co-operatively with intervention team colleagues and others to ensure the success of all students identified as needing intervention.

The successful candidate should expect additional tasks and responsibilities if the line manager feels this is necessary to help meet the needs of targeted students