

Person Specification

Academy :	Leeds West Academy
Job Title:	Specialist Teaching Assistant for Specific Learning Difficulty (Dyslexia)

You should be able to demonstrate that you meet the following criteria:

E = Essential
D = Desirable

Measured by:

A. Application Form
C. References

B. Interview / Task
D. Certificates

	Qualifications	
E	• Educated to GCSE (or equivalent) at Grade C or above in English & Maths.	A D
E	• A good level of appropriate ICT skills.	A B
D	• Relevant qualification or experience.	A C D

	Relevant Experience	
E	• Experience of supporting young learners in an organisational setting.	A B C
E	• Work constructively as part of a team.	A B C
D	• Experience of working with external agencies.	A B C
D	• Training in specific interventions such as Word Wasp and Units of Sound.	A B
D	• An understanding and experience of Funding For Inclusion (FFI).	A B
D	• Experience of working with pupils within an agreed behaviour management policy.	A B
D	• Clear understanding of the Key stage 3 and 4 national curriculum.	A B

	Knowledge and Skills	
E	• Ability to relate well to children and adults.	A B C
E	• Experience of working with students with Speech, Language and Communication Difficulties.	A B C
E	• Good numeracy/literacy skills.	A B C
E	• Good written and spoken communication skills.	A B C
E	• Good organisational skills.	A B C
E	• Flexible and creative.	A B
E	• An understanding of individual learning styles.	A B
E	• Ability to identify potential barriers to learning and engage in strategies to overcome these barriers.	A B C
E	• Ability to maintain student records and feedback to relevant staff.	A B C
E	• Ability to employ a range of coaching skills including group work.	A B C
E	• Knowledge, understanding and commitment to equality, diversity and inclusion informed by practical experience and application.	A B C
E	• Knowledge, understanding and commitment to safeguarding and promoting the welfare of students.	A B C
E	• Ability to form and maintain appropriate relationships and personal boundaries with students.	A B C
D	• A specialist Dyslexia tutor qualification	A D
D	• Experience with delivering intervention to students with Dyslexia	A B C
D	• A strong knowledge of literacy	A B
D	• Knowledge of development and implementation of Individual Education Plans	A B C

Additional		
E	• Able to work effectively with teaching staff to support their role.	A B C
E	• Commitment to continuing professional development.	A C D
E	• All appointments are subject to an enhanced DBS Disclosure.	B
D	• Able to attend meetings outside of normal school hours.	B