

June 2017

CLASS TEACHER PACK



**WEXHAM COURT
PRIMARY
SCHOOL**

WEXHAM COURT PRIMARY SCHOOL

Welcome to
Wexham Court Primary School



Church Lane
Wexham
Slough
Berkshire SL3 6LU

Telephone: 01753 524989/524533

Headteacher: Miss N Mehat BA QTS. N.P.Q.H.

Chairman of Governors: Mr J Reekie

Status: LA maintained Co-Educational School
Age Range 3+ to 11 years

Number on roll: 702



Welcome from the Head Teacher

June 2017

Dear Applicant,

Thank you for your interest in the position of class teacher at Wexham Court Primary School. Wexham Court is a beautiful school situated in a culturally diverse area on the border of Slough and Buckinghamshire. Our community brings richness to both our curriculum and school, which we embrace with great pride. We have developed a curriculum to reflect our international community, beliefs and values alongside the needs of our pupils.



The children in Wexham are delightful, I feel privileged to be a part of their learning journey and immensely enjoy their company. The staff and pupils have a mutual respect for each other and work well as a team. Wexham is in a very strong position, with excellent results consistently over the last four years. We are proud of our achievements and believe we do a good job here. The school is looking for someone who can inspire and support our pupils as we move towards becoming a school of the future.

Governors and senior leaders recognise that the profession is demanding and are committed to restoring a work life balance for all staff. This is through constant dialogue with staff and the wellbeing team. Life at school is made more enjoyable due to FUNDAY Friday's, social outings, marking parties and much more.

Professional development is highly valued and supported, therefore we are keen to recruit a practitioner who has ambitions to further develop; be it through our bespoke NQT programme, middle leadership development or leadership aspirations. The suitable candidates would receive our support in developing further in their teaching and leadership roles. All subject leaders have an attached senior leader and a team of teachers to help develop and monitor. Team work takes high priority with colleagues supporting each other well, through informal chats, after school drinks or more organised meetings.

This school is truly unique and a wonderful place to work. I would strongly recommend a visit to the school so that you too can meet our lovely pupils and staff, discuss our priorities and vision as well as see the school in action.

I look forward to hearing from you soon.

Kind Regards

Miss Navroop Mehat

Headteacher



Welcome from the pupils

Welcome to our school,

We would like you to know that this is a welcoming, safe and sound school that never lets anyone down. There is always help if you need it no matter how big or small. It feels like a happy community with wonderfully nice teachers.

We need a teacher who will:

- Keep the school happy
- Give advice if anyone in our school is in a tough situation
- Be kind and sincere to the staff, parents & the children
- Distinguish between small squabbles and things that really matter
- A person who is happy to talk to anyone about any worries they may have
- Give tips to help improve any child's work or attitude
- Be a role model, someone children can look up to like the head boy & head girl, be an example for all to follow
- Help us to improve our work and organise lots of fun activities.

We will make you feel very welcome, listen to your good advice and try our very best every day. We promise to say good morning and share with you our many stories.

Hasan and Annika



WEXHAM COURT PRIMARY SCHOOL

History of the School

Wexham Court Primary School has served as a place of education for the children of families that have come to settle in Slough since the 1950s. Pupils, parents and the community, value the school as a centre that promotes cross-cultural learning, develops life skills and promotes an energetic and creative approach to learning.



Recently modernised and extended, the school is situated in extensive grounds on the site of a farm estate that dates back to the 13th Century. The school's name is based on the manor house, home farm and church that were all part of a moated complex, known as Wexham Court Estate. The Parish Church of St Mary's Wexham, built in the 12th century, remains largely unchanged on land near the School.

Today, Wexham Court Primary School still retains its grass areas for sports and play, a wooded nature trail that grows on the site of the medieval moat, oak trees that were planted in the 18th Century and a barn from the early 19th century. These historic features provide a valuable natural learning environment for the pupils and make it a school that is unique in the area. The site has a poly tunnel and various raised beds, in which all pupils grow their own produce. This is later served to them in the canteen or entered into the 'Stoke Poges Horticultural Show', which we have won two years running.

Wexham has many awards for such as the Sustrans cycling cog, investors in people gold, RWI phonics badge of excellence, Bristol standards, healthy schools and many more. We believe competition healthy and use our house system to organise events throughout the year.

The school badge reflects its history, with images of an acorn, wheat-sheaf and moat.



If your ambition is to be a great class teacher, then we will take care of the rest



Dates: September 2017
Location: Berkshire
Contract type: Full time/part time considered
Position: Key Stage Two
Salary: MPS/UPS (additional allowance dependent upon experience)

**"Pupils' conduct around the school site is exemplary. They are polite and welcoming."
"Teachers have high expectations and strong subject knowledge" OfSTED July 2016**

We are delighted to be able to offer two class teachers a position in our school. If you are an intelligent, enthusiastic and fun person to be around, please get in touch and meet our outgoing and caring team.

The class teacher post will be either for **KS1 or KS2** depending on your strengths and preferences.

Wexham Court is a large maintained school located on an old farm. We work with many partners to get the best for our pupils and staff. We highly promote high quality professional development and have a school wide commitment to attaining a work life balance. Why not VISIT us and see for yourself!

Are you someone who can offer?

- A positive experience for our children
- Excellent subject knowledge
- A desire to inspire young minds both academically and creatively
- A growth mind-set
- A commitment to professional develop your teaching and leadership
- A desire to build on the warm and welcoming atmosphere at Wexham Court

We can offer:

- Curious children who are engaged, eager to learn and a joy to be around
- Motivated and keen staff who look out for each other socially and emotionally
- Pre-planned Core subjects that can be easily adapted to suit your style and pupils
- Excellent recognised quality CPD in school and externally
- A strong, forward thinking leadership team
- A well-resourced and exiting learning environment that stretches beyond the classroom
- A range of benefits including health care
- A commitment to work life balance include time out of class for report writing, assessment.

Visits to the school are **strongly recommended** so that you can see first-hand why we are so proud of our school and chat to the staff and pupils. Further information on the school and staff benefits and application packs can be obtained from the website www.wexhamprimary.com, by email: PA@wexhamprimary.com or on 01753 524 533. Don't forget to check out our twitter on @wexhamPS

Closing date: 22nd June 2017 We are happy to accept application form in advance

Wexham Court Primary School is a friendly and caring school that is committed to safeguarding and promoting the welfare of children and expect all staff to share this commitment.

Letter from staff:

Dear Applicant,

We are delighted that you have shown an interest in Wexham Court. We wanted to let you know some of the key things about working at Wexham. First of all, what you see is what you get. The leadership team are openly approachable and go out of their way to help. The children are truly amazing! The behaviour is very good here and pupils are always willing to learn. The school has lots of resources such as IPADS, smart boards, art supplies and have just purchased a school radio.

The parents are very supportive. They often thank us for our hard work and even bring food in during parent's evenings. They understand we work hard and allow us the space to do our job.

Teaching can be very stressful but you are given time out of class to do additional things. An example of this is that all staff have a day out of school to write reports and time to do assessments. If you are struggling, there is always somebody to help or chat to. We believe that our teaching is good and we often share our really good teaching, which can be very motivating as we have learnt so much from each other. The school has an outstanding bespoke NQT programme and student support package which has been replicated by the Local Authority. All NQTs are out of class together each week with their Learning Mentor.

The school pay for all hot drinks and provide lots of treats such as an Easter breakfast, and FUN DAY Fridays, (staff have recently organised treats such as Karaoke, The Milkshake Shack and much more). The free health care benefits are very useful and better than you would expect. If you are keen, you can even join the staff netball team.

The most important thing to know is that we are a really strong team and need staff who are energetic and committed. Come in and have a chat with any one of us and we will be more than happy to answer your questions.

Finally, come and see the school first hand – it is like no other.



Job Description – Class Teacher

1. **DESCRIPTION:** Wexham Court Primary School

1.1 **Post Title:** Class Teacher

1.2 **MAIN PURPOSE OF JOB**

Teaching and assessing the progress made by the pupils in a named class; taking responsibility for the education, welfare and social development of the pupils.

1.4 **MAIN ACCOUNTABILITIES**

1. Planning safe and effective lessons in each area of the curriculum including appropriate risk assessments as necessary; and effectively deploying teaching assessments.
2. Assessing and tracking pupil progress.
3. Planning personalised and enjoyable learning programmes to meet the needs of every pupil in the class.
4. Ensuring that all pupils are included in all learning experiences.
5. Developing a sound knowledge of all areas of the primary curriculum.
6. Liaising with parents, colleagues and other agencies as required including parents evening and report writing
7. Contributing to and implementing all school policies.
8. Achieving Performance Appraisal Objectives.
9. Taking responsibility for an aspect of school development and improvement.
10. Managing pupil behaviour and promoting moral, social, cultural and spiritual understanding.
11. Running clubs or enrichment sessions
12. Fostering a positive and supportive climate within the school
13. Being a good role model

Person Specification

Competency		Attributes – Customer Focus, Development, Relationships, Personal Effectiveness, Expertise, Communication Skills (if appropriate), Managerial (if appropriate), Health & Safety, Equalities Finance,	Essential/ Desirable		Method: Application (A) Interview (I) Test (T)
Experience	1.1	Experience and expertise in relation to the Primary School Curriculum.	Essential	√√	A I
	1.2	Experience of working with primary age ranges.	Essential	√√	A I
	1.3	Experience of working with pupils with special educational needs.	Desirable	√√	A I
	1.4	Experience of working with different educational resources including ICT equipment.	Desirable	√√	A I
	1.5	Experience of current tracking and assessment procedures.	Desirable		
Knowledge	2.1	Thorough, up to date knowledge of all areas of the primary curriculum.	Essential	√√	A I A I
	2.2	Knowledge of and familiarity with formative and summative assessment and record-keeping.	Essential	√√	
	2.3	Understanding of personalised learning and effective guided group work.	Desirable	√√	A I
	2.4	A good understanding of legislation in relation to primary education.	Desirable	√√	A I
Skills/ Abilities	3.1	Proven teaching skill.	Essential	√√	
	3.2	Ability to work independently and within a team environment.	Essential	√√	A I
	3.3	Good inter-personal skills with all stakeholders.	Essential	√√	A I
	3.4	Self-evaluation skills	Essential	√√	A I A I
Qualifications	4.1	Degree in education	Essential		
		The school is committed to safeguarding and promoting the welfare of children and young people and expects that all staff and volunteers to share this commitment. Safeguarding training and qualifications are compulsory for all teaching staff.	Essential	√√ √√	A I A I

How to Apply

Contact

To book onto a tour, to receive an application form or to learn more, please contact Ella Madowell at Wexham Court 01753 524989 or email emadowell@wexhamprimary.com

The Appointment Process

Applicants are asked to submit applications to: ckelleway@wexhamprimary.com

The application form includes career history and contact details and therefore a CV is not accepted. A supporting letter is required and should be no longer than 2 pages of A4. Please ensure that you detail how your experience and skills meet the Person Specification.

Timetable

Please ensure that your application is sent to us by 22nd June 2017

Visits to the school are welcomed and strongly recommended because I know you will love it!

Please contact Ella to arrange an appointment.

References

If you are selected for interview, references will be requested prior to interview. Please ensure your referees are aware of our timescale.

Wexham Court follow strict safer recruitment procedures to ensure the pupils receive the best care from the adults around them.