



Dunottar School - Job Description

Teacher of Food and Nutrition

Part time (approx. 0.4-0.6 TBC): to commence 1st September 2018

Dunottar is a co-educational school for pupils aged 11-18 set in extensive grounds of 15 acres on the outskirts of Reigate. Having joined United Learning in March 2014, the school became co-educational in September 2014, with boys joining Dunottar for the first time. With a new Headmaster in September 2017, the school is on a very exciting journey. The school is experiencing fast growth in pupil numbers and it recently announced a £6.6Million capital development programme to build a new Sixth Form Centre and a whole school Assembly Hall to accommodate future growth.

Dunottar is a great place to work, with a team of highly professional and committed teachers and support staff. We incorporate best practice from independent schools and academies right across the United Learning Group, whilst retaining our unique, friendly ethos in Reigate where pupils are nurtured to make significant personal progress at the same time as achieving excellent academic results. United Learning is an outstanding organisation which prides itself on providing a working and learning environment which encourages 'the best in everyone'. You will join a network of staff belonging to 60 other schools, with opportunities to engage with fellow professionals which far exceed what one school could achieve on its own. Personal development and career opportunities are excellent.

Food and Nutrition is a very popular subject and the successful candidate should be able to develop courses for the subject at Key stage 3 and GCSE. All pupils study Food and Nutrition at key stage 3 and it is delivered in a double lesson per week during the year in rotation with Design Technology. From September 2018 we will introduce a Jamie Oliver enrichment qualification.

We seek to appoint a candidate with the vision, enthusiasm and energy to develop the Food and Nutrition department whilst also contributing to the exciting journey Dunottar is on. The post offers an exciting opportunity for someone with initiative and imagination to help shape the identity of the department in this forward thinking school. The successful candidate will be expected to make a contribution to these initiatives as well as to the co-curricular programme.



Responsibilities include

Managing Pupil Learning and Achievement

- Ensuring that lessons within your department are innovative, relevant and exciting through departmental preparation and planning and through short lesson observations at least twice every half term.
- Keeping abreast of current thinking and development in the subject area.
- Making sure that a framework is in place to assess pupils' work regularly and thoroughly and use information from that assessment to plan teaching so that pupils can progress.
- Be responsible for completing student reports and meeting reporting deadlines.

Contribution to Pastoral, Extra-Curricular and School Objectives

- Ensuring the department offers an appropriate range of dynamic curriculum enrichment and extra-curricular activities for pupils.
- Ensuring students are nurtured and supported by you
- Ensuring that all pupils feel valued and fully involved in the lessons deliver

Professional Development and Training

- Ensuring that you remain up to date within your subject.

Administration

- Ensuring coursework management and moderation takes place.
- Ensuring schemes of work are up to date and relevant.
- Co-ordinating Internal Exams.
- Co-ordinating support staff where necessary.

Health and Safety

- Ensuring that Health and Safety requirements of the school are adhered to.
- Co-ordinating the department to ensure that departmental areas provide a stimulating environment for teaching.

Resources

- Ensure teaching is enhanced through a range of relevant resources

- Contributing to the Food and Nutrition Department Handbook and schemes of work on a regular basis and keeping them up-to-date.
- Reviewing and updating departmental worksheets.
- Keeping up-to-date with initiatives and developments in Food and Nutrition teaching.
- Developing links with external agencies such as Universities and Institutes of Higher Education.

This job description is not intended to be all-inclusive and the post holder may perform other duties reasonably required by the Headteacher and the Head of Food and Nutrition.



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Person Specification

Teacher of Food and Nutrition

Part time from 1st September 2018

Professional Qualifications & skills

- A record of good academic achievement including a relevant honours degree (2.ii or above)
- PGCE/QTS
- Excellent oral and written English

Personal qualities

- High levels of personal and professional integrity
- Commitment to outstanding teaching
- High degrees of self-confidence, personal energy and dynamism
- Personal warmth, good rapport with pupils, colleagues and parents
- Excellent organisational skills
- Appropriate levels of personal presentation
- Confident use of ICT

Teaching and Learning

- Excellent knowledge of the relevant curriculum
- Evidence of creative and innovative approach to teaching & learning.
- Commitment to improving, monitoring and evaluating teaching and learning
- Ability to make all pupils feel valued and involved in your lessons

Philosophy and Ethos

- A commitment to safeguarding and promoting the welfare of children and young people
- Be willing to contribute to our busy extra-curricular programme of activities involving trips and clubs
- High expectations for pupil attainment, personal development and conduct
- Commitment to best practice in pastoral support and student welfare