



Bristol Cathedral Choir School

Science Technician

Job Description

Responsible to: **Head of Science**

- Core Purpose:**
- Preparation, maintenance and storage of all apparatus, and materials.
 - Maintaining the chemical store and preparing materials for teaching staff in accordance with CLEAPSS guidelines.
 - Ensuring Health & Safety Policy is adhered to and all necessary precautions are taken to avoid danger to staff & pupils at all times
 - Engage and support classroom activities

Specific Responsibility:

- Preparation, maintenance and storage of apparatus, equipment and all materials used in Laboratories
- Care, cleaning and maintenance of all work areas and surfaces
- Maintenance of safety in laboratories by taking all necessary precautions to avoid any danger to persons or property in accordance with Health & Safety policies
- Compilation of inventory of equipment and materials, keeping records of stocks and breakages and organising repairs
- Receive and check new stocks and ensure special care of chemicals and materials as appropriate
- Preparation and checking of all materials and equipment before and after use in laboratory by pupils
- Ensure safe disposal of chemical and biological waste
- Care of plants and animals kept in science department
- General support to teachers as required
- Assisting staff and pupils with any queries or information as appropriate

General Responsibilities:

- Establish and maintain effective relationships and communication with staff & pupils
- Play a full part in the life of the Academy community, supporting its mission & ethos
- Adhere to the Academy's policies
- To engage actively in the staff review and development process
- To undertake professional development

Other such duties as shall be required by the Principal in accordance with responsibility

Notes:

The duties outlined in this job description may be modified by The Principal, with your agreement, to reflect or anticipate changes in the job, commensurate with the salary and job title.

This document does not form part of your contract of employment with the school.