



QUEEN'S COLLEGE PREPARATORY SCHOOL

PERSON SPECIFICATION

TEACHING ASSISTANT

The successful candidate will have the following attributes and competencies:

ATTRIBUTES	ESSENTIAL	DESIRABLE
QUALIFICATIONS	<ul style="list-style-type: none"> Good general education e.g. to GCSE level 	<ul style="list-style-type: none"> NNEB, NVQ Level 3 Childcare or equivalent Paediatric First Aid
KNOWLEDGE	<ul style="list-style-type: none"> Working knowledge of the EYFS and National Curriculum Understanding of Safeguarding and Child Protection protocols 	<ul style="list-style-type: none"> Pedagogical knowledge, including phonics and AfL
EXPERIENCE	<ul style="list-style-type: none"> Experience of working with Preparatory School Age pupils 	<ul style="list-style-type: none"> Experience of supporting pupils of all abilities to make excellent progress
PROFESSIONAL PRACTICE	<ul style="list-style-type: none"> Commitment to the ethos of the school Strong interpersonal, written and oral communication skills Commitment to personal professional development Strong ICT skills Outstanding organisational skills A belief in the unlimited potential of every pupil 	<ul style="list-style-type: none"> An interest in, and enthusiasm for, the use of technology in education
PERSONAL QUALITIES	<ul style="list-style-type: none"> Ability to embrace and manage change Emotional intelligence. An ability to relate well to children and develop effective professional working relationships with adults Approachable and empathetic to the needs of others Enthusiasm and an ability to use own initiative Ability to prioritise and work flexibly as workloads require, and a willingness to take ownership of tasks Attention to detail and ability to actively question and clarify information A role model who demonstrates professionalism at all times A keen sense of humour and a positive 'can do' attitude 	
INTERESTS / EXTRA CURRICULAR ACTIVITY	<ul style="list-style-type: none"> Able and willing to undertake additional duties as part of the whole-school team 	