

Work for an organisation
where ...

Your Character Counts

~~IMPOSSIBLE~~



**YOUR CHARACTER
COUNTS**

I am: confident
I am: creative
I am: curious
I am: empathetic
I am: resilient
I am: respectful
I am: trusting
I am: happy & healthy
I am: **UNIQUE!**



**GREENWOOD
ACADEMIES TRUST**

CANDIDATE INFORMATION

CITY OF PETERBOROUGH ACADEMY SPECIAL SCHOOL



A MESSAGE FROM THE EXECUTIVE PRINCIPAL

The City of Peterborough Academy Special School (CoPASS) is for pupils with high functioning Autism Spectrum conditions between the ages of 4-16 years. All pupils who are admitted on roll must have an Education, Health and Care plan.

We are now established, having first opened in September 2012. In February 2014 the academy was rated 'Good' by Ofsted. We are looking to recruit staff, across a variety of job roles, who can contribute to building on the academy's existing strengths on our journey to 'Outstanding'.

We benefit from a purpose built academy and facilities comprise of specialist subject rooms, forest school, sports hall and multi-use games area, outdoor trampolines, sensory rooms, soft play, safe spaces and an outdoor classrooms to name a few.

The academy has undertaken the National Autistic Society Autism Accreditation for our excellent understanding of autism and show that our school is setting the standard for best autism practice. When you enter our buildings this is apparent in our practice and environment.

The academy supports a cohort of fantastic individuals with a 'can do' ethos which overcomes pupils' barriers to learning. We put pupils at the heart of everything we do. Our aim is to prepare pupils for success beyond school, to work with them to achieve their individual aspirations. We deliver the curriculum through a communication centred approach. We strive to provide opportunities for our pupils in all aspects of life and want them to be lifelong learners and part of the local and wider community.

Success takes many forms at CoPASS and is unique to each individual. We champion and celebrate achievements to promote self-confidence which supports our pupils to grow.

The school is a unique place to work and a team approach makes a huge difference to the lives of young people. Our staff are dedicated, passionate, resilient and solution focussed.

If you are dedicated, determined, a team player, and committed to continuous improvement, I encourage you to apply.

Best regards

Tracey Ydlibi
Executive Principal



ABOUT THE CITY OF PETERBOROUGH ACADEMY SPECIAL SCHOOL

STAFFING STRUCTURE

Senior Leadership Team

Mrs T Ydlibi	Executive Principal
Mrs L Ives	Head of School
Mrs J Hill	Assistant Principal (Secondary)
Mr T Wales	Assistant Principal (Primary)
Mrs L Combes	Assistant Principal (Behaviour)

Primary

Assistant Head of School: Mr Wales

Class	Staff
PRI1 Ladybirds	Miss Schofield—Teacher Mrs Plant—Learning Mentor Miss Holliday—Learning Assistant
PRI2 Bumble Bees	Mrs Travers—Teacher Miss Allen—Learning Assistant Miss West—Learning Assistant Miss Watkins —Learning Assistant
PRI3 Hedgehogs	Mrs Temple—Teacher Mrs Peel—Learning Mentor Mr Kisby —Learning Assistant Miss Carter—Learning Assistant
PRI4 Owls	Mrs Shoebridge—Teacher Alison Reinis—Learning Assistant Cheryl Brown—Learning Assistant
PRI5 Badgers	Miss O'Neill—Teacher Mrs George—Learning Mentor Miss Kimpton—Learning Assistant Mr Matias—Learning Assistant
PRI6 Foxes	Miss Phelps—Teacher Mrs Ambrose—Learning Mentor Mrs Tilah—Learning Assistant Mrs Clark—Learning Assistant

Secondary

Assistant Head of School — Mr Hill

Class	Staff
KS3EPW	Mrs Pullen-Webb—Teacher Mrs Robinson—Teacher (Maternity Cover) Mrs Preston—Learning Mentor Mr Jarman—Learning Assistant Mrs Barratt— Learning Assistant
KS3RD	Mrs Dunn—Teacher Mrs O'Shea —Learning Mentor Miss Leitch—Learning Assistant Miss Price—Learning Assistant
KS4NM	Mrs Amott—Teacher Miss Thulbourn—Teacher (Maternity Cover) Miss Smith—Learning Assistant Mrs Sprawling—Learning Assistant
KS4SW	Ms Walker—Teacher Miss Hulley—Learning Mentor
KS4JR/YY	Mrs Rankine—Teacher Miss Youngman—Learning Mentor
KS4SS/JW	Mrs Waterfield—Learning Mentor
KS4JW	Mrs Wicks—Teacher
KS4AS	Mr Sidney—Teacher Miss Barraco— Learning Assistant
KS4SS	Mrs Eagle—Learning Mentor
KS4JW/JA	Mr Allen—Teacher

Upper School Subject Teachers:

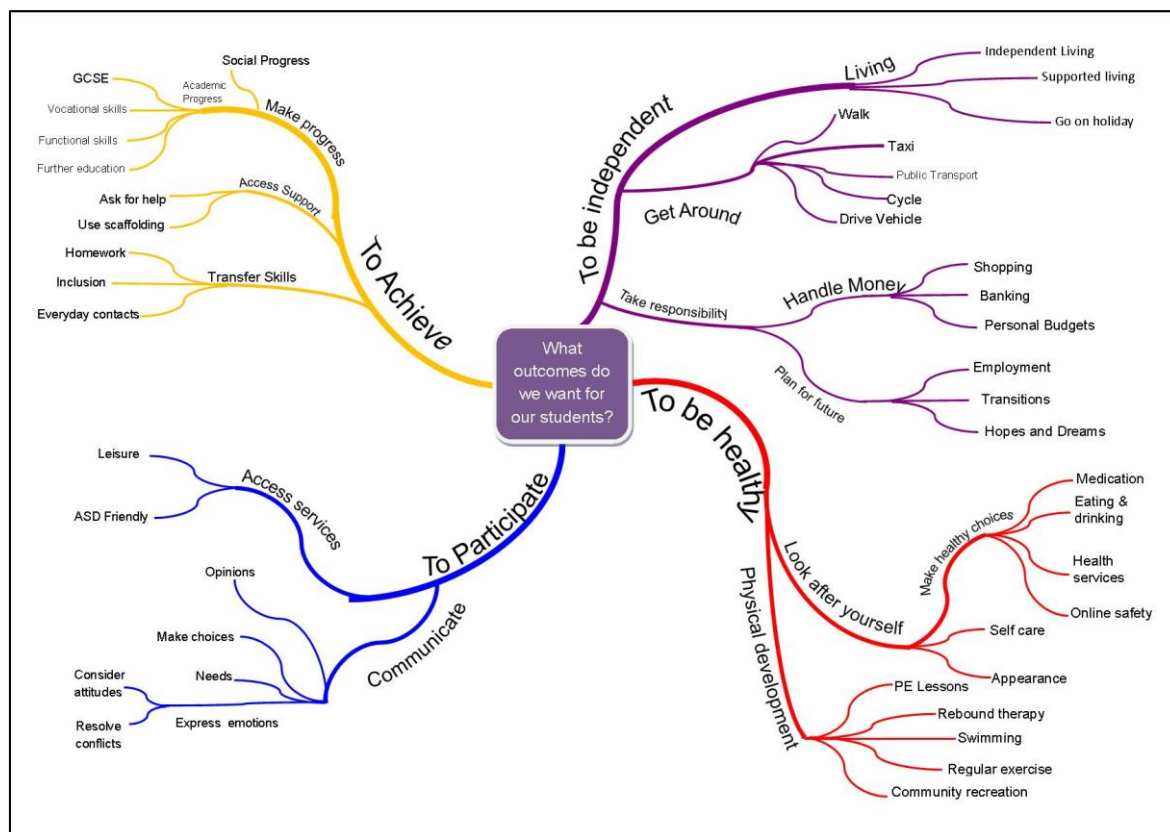
Ms Walker—Food Technology
 Mrs Rankine—Science
 Mr Eames—ICT
 Mrs Combes—PE
 Mrs Smith—Maths
 Miss Mason—Art
 Mrs Wicks—English
 Miss Pavey—Sports Coach
 Miss Youngman—English

Support Staff

Administration Office and Data Manager: Miss S Newark Administration Assistant: Mrs S Beechey-Smith	Finance Finance Manager: Miss A Swinscoe Finance Officer: Mrs L Lincoln
Facilities Site Manager: Mr Barnes Site Assistant: Mr Mackintosh	Family Support Officers Mrs D Jackson Mrs R Bisla
MDSA's Mrs N Hakim Mrs H Robbins Mrs Shafique	Catering Cook: Mrs M Greenaway Assistant Cook: Mrs T Lamont
Receptionist Mrs Edwards	

ABOUT THE CITY OF PETERBOROUGH ACADEMY SPECIAL SCHOOL

ETHOS AND VALUES FOR OUR PUPILS



ABOUT THE CITY OF PETERBOROUGH ACADEMY SPECIAL SCHOOL

ETHOS AND VALUES FOR OUR PUPILS

JOINING OUR TEAM.....

You will be energetic in your approach and thrive on working with others in order to support us on our journey of growth and expansion, building upon the strengths of the past and embracing the challenges of the future. We want our staff to think for themselves, take responsibility, think outside the box and not be afraid to try something new.

In return you will be joining a commendable team of colleagues who are firm but fair, get to know pupils as individuals and genuinely care for them. Take a moment to view the enclosed staffing structure. Every single one of these people makes a difference in our academy, regardless of role and status.

We constantly develop our staff and will support you with opportunities for professional development. You will also be able to contribute to wider school life, this could take the form of running a club, developing an area of the academy, providing a new opportunity, joining a working party, promoting parental engagement or contributing ideas. The academy still has areas to develop so the opportunities are unbound.

City of Peterborough Academy Special School, Reeves Way, Peterborough, PE1 5LQ

Tel: 01733 821403

Find out more: www.copaspecialschool.org  Follow [@CoPASSNews](https://twitter.com/CoPASSNews)



THE GREENWOOD ACADEMIES TRUST

The Greenwood Academies Trust (GAT) is dedicated to enhancing young lives across the East Midlands. We focus on giving every child a real chance to succeed and transform schools in difficulty to ensure positive outcomes and consistently high achievement.

With 32 academies in the East Midlands, our long term aim is to develop the most successful and innovative group of academies in the country delivering outstanding progress and above average attainment in socially disadvantaged communities.

This document is designed to provide you with information on the role available and the application process. If you have any questions please contact the HR department on 0115 7483315 or email vacancies@greenwoodacademies.org.



BENEFITS OF WORKING FOR THE GREENWOOD ACADEMIES TRUST

Making a difference. If you really want to make a difference to the life chances of pupils then why not join an organisation that enables you to do just that?

GAT is a **well established multi academy trust** and has a track record of working to help raise standards in areas of social and economic deprivation and / or educational underachievement.

A supportive leadership and central team. GAT is led by educationalists who have significant experience in a wide range of schools with expertise in areas such as curriculum, SEND, staffing and finance. The central team provides a wide range of high quality services to academies, enabling them to focus on teaching.

GAT is a not for profit educational charity. We always prioritise our resources to achieve outstanding educational outcomes for our pupils.

A close knit support network. With academies across the East Midlands the chance of sharing best practice and collaborative working is second to none.

We offer **extensive development opportunities.** We are keen to promote from within, so if you are looking for a career with real potential for progression, then GAT is the place for you.

Professional development is actively encouraged at all levels. The **Learning Alliance** is the CPD arm of the Trust which offers a programme of development courses to all employees. Find out more by visiting www.greenwoodacademies.org/learningalliance.

We ensure our **staff wellbeing.** All staff have access to a 24/7 confidential Employee Assistance Programme to help employees manage stress, access specialist counselling and information and feel supported.

We **support working parents.** Every employee is eligible for childcare vouchers for registered childcare providers, to offset some of the costs of being a working parent. The cost of the vouchers is taken out of your wages before tax and national insurance, meaning that you make a saving on the costs of your childcare every month.

Helping you plan for the future. Teachers joining the Trust will become a member of the Teachers' Pension Scheme. For support staff we adopt the Local Government Pension Scheme which is one of the most competitive in the country.

Candidates moving from the public sector without a break in service can be reassured that **continuous service** will be honoured.



THE APPLICATION PROCESS

In line with our continued commitment to safeguarding and promoting the welfare of children, young people and vulnerable adults we apply safer recruitment practices across our selection process and all posts within the Trust are subject **to an enhanced DBS with Barred List check** in accordance with the requirements of the Disclosure and Barring Service (DBS), the Police Act 1997 and the DFE's Keeping Children Safe in Education guidance.

Visits: Prior to applying for a post we are happy to arrange a private conversation regarding the role or arrange a visit to the academy. Please contact the academy to arrange a mutually convenient time.

Applying: Application forms can be found on our website; alternatively you can call our recruitment line on 0115 7483344 to request a form to be posted out to you.

Completed application forms should be emailed to vacancies@greenwoodacademies.org or posted to the below address:

**HR Recruitment
Greenwood House
Private Road No. 2
Colwick Quays Business Park
Nottingham
NG4 2JY**

Shortlisting will take place shortly after the closing date and candidates meeting the right criteria will be taken forward. We aim to contact all successful candidates within two weeks of the closing date.

Interviews: Shortlisted candidates will be contacted prior to interview with details of the proceedings.

Candidates should be aware that as part of the interview process any gaps or discrepancies on their application form will be explored.

References: References will be requested, where permission has been given, before interview for all shortlisted candidates and where necessary employers may be contacted to gather further information.

Offers: Any offers of employment will be made as soon as possible after interview and will be subject to satisfactory background checks.



A MESSAGE FROM THE CHIEF EXECUTIVE

Thank you for your interest in working for the Greenwood Academies Trust (GAT). For anyone looking for a career where you can make a difference, I can assure you that the GAT is the place for you.

Our academies are led by outstanding Principals. Whilst working to achieve our organisational core values each Principal is free to develop the curriculum and structures within their own academy to best serve their communities. The GAT does not impose a standard central curriculum or structure. We have created a Trust where each academy can evolve individually, developing best practice that can be shared both within the Trust and more widely meaning that staff can reap the benefits of a collaborative working style.

I am passionate about ensuring that our staff are involved in the Trust's future, feel valued and are given opportunities to succeed. The addition of the Learning Alliance to the Trust has helped to embed a strong culture of learning and development throughout our workforce by providing professional skills and learning opportunities to help staff invest in their futures.

I look forward to welcoming new staff to the Trust and hope that you can reap the benefits of working for a successful Multi Academy Trust and assist in our mission to inspire and transform the minds of tomorrow!



Wayne Norrie





GOOD LUCK

Thank you again for your interest in the Greenwood Academies Trust.

Kind regards

Human Resources

<http://www.greenwoodacademies.org/vacancies>



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[Greenwood Dale Foundation Trust](http://www.greenwoodacademies.org)

