JOB DESCRIPTION: ABA Tutor

SALARY RANGE:	£15,500 during probationary period, £16,600 once confirmed in post, £17,000 after twelve months service, rising to £18,500 depending on performance
HOURS:	37.5 hours per week
ACCOUNTABLE TO:	Heads of School
LINE MANAGER:	ABA Instructor
LOCATION:	Rainbow School, 305 Garratt Lane, London, SW18 4EQ or 48 North Side Wandsworth Common, London, SW18 2SL
PROBATIONARY PERIOD:	Four months
HOLIDAY:	The school year for pupils is approximately 40 weeks. All school closures are non-working days.
SICK PAY:	Full pay whilst unable to work due to sickness as follows: • 0 days in first three months • 5 days for the remainder of the first year • 20 days thereafter • Salary payments for periods of sickness beyond 20 days in a 52 week period are at the discretion of BeyondAutism
OTHER BENEFITS:	Pension: 3, 4 or 5% matched contributions after 3 months in post, loans for Season Tickets / Bike purchase

About BeyondAutism

BeyondAutism is a registered charity dedicated to transforming the lives of vulnerable children living with severe autism. Using specialist teaching methods we make breakthroughs in communication that dramatically improve a child's ability to cope and make sense of a confusing world. We help those with autism live fuller lives and we enable families to cope with the disorder so that they can see beyond to a brighter future. In addition to running Rainbow School, BeyondAutism also offers outreach, training and consultancy services.

About Rainbow School

Rainbow School is an independent special-needs school for children and young people aged 4-19 with autism. Rainbow School offers a structured programme of

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intensive intervention, applying the scientific principles of Applied Behaviour Analysis (ABA) and Verbal Behaviour (VB) to deliver the National Curriculum and teach functional communication and life skills; enabling our pupils to lead rewarding lives and fulfil their potential.

Job Purpose

To provide excellent ABA/VB teaching to children and young people with autism and associated learning difficulties. To support the ABA Supervisors, Teachers and Class Leaders in ensuring the daily needs of our pupils are met in a professional, competent, safe and fun school environment. To follow the principles of ABA to enable the pupils within the school to access learning in a way that allows them to learn new skills at their own pace.

What we expect of you

Key tasks

- To work as part of a classroom team providing ABA instruction to children with autism and related communication disorders on an individual basis, in pairs or in small groups.
- To analyse pupils' behaviour to allow for a function of the behaviour to be identified and to deal with the behaviour where appropriate in a calm and professional manner and in accordance with individual pupil behaviour plans, risk assessments and school policy. This may include the use of positive handling techniques (Team Teach).
- To develop an understanding of assessments used within the school that track pupil progress and development of Individual Education Plans (ABLLS-R, VB-MAPP, AFLS, B-Squared).
- To ensure that individual and class timetables are adhered at all times.
- To be flexible and willing to follow any variations in staff timetabling and pupil cover – including last minute changes implemented by the Heads of School when necessary.
- To collect and record clear data on all programmes, including accurate analysis and recording of sequence-analysis-data (Antecedent-Behaviour-Consequence).
- To provide intimate care (e.g. toileting, nappy changing, medication and support with feeding) for children within the school as required.
- To supervise indoor/outdoor playtime for all children on a rota basis.
- To supervise and support children on activities and trips outside of the school, including swimming.
- To be responsible for the safeguarding and health and safety of pupils, including the maintaining of a safe environment, following and implementing relevant policies and risk assessments as appropriate.
- To graph pupils daily and weekly progress accurately.

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- To monitor and maintain your pupil's clipboards and programme folders and ensure they are kept up to date and ready for an unfamiliar teacher.
- To ensure the production, organisation and maintenance of curricular and teaching materials are age appropriate, functional and relevant to your learner.
- To inform your Class Leader and/or Supervisor of 2-week flatlines on programmes within your folder so that progress can be monitored and teaching procedures amended where applicable.
- To complete the home-school book daily in accordance with relevant school policy and ensure good home-school communication.
- To actively participate in staff meetings, training and performance competencies on a regular basis.
  To undertake appropriate professional development on a range of relevant issues as agreed by the school management. To play an active role in own training and progression in understanding and ability to apply the principles and procedures of ABA and VB.

Additional/general

- Safeguarding the security, safety and wellbeing of pupils at all times during school hours, in school and out in the community reporting any concerns in accordance with the Safeguarding and Child Protection Policy
- To monitor general health and safety within the classroom, rectifying any concerns or reporting to Health and Safety Officer / Site Manager as needed
- To understand, adhere to and actively implement all the policies and procedures of the school at all times
- To actively participate in staff meetings and staff training sessions
- To develop knowledge of autistic spectrum disorders including the effect upon individuals and families and to demonstrate a thorough knowledge of ABA/VB procedures and practice
- To represent the charity at organised charity events and contribute to the organisation and running of the event when needed / out of hours on a voluntary basis
- To undertake additional tasks as directed by the Heads of School, ABA Supervisor or Class Leader.

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