

Skills Teacher

Purpose of role

As the 2nd Chance Skills Teacher for Unlocking Potential you will oversee the planning, delivery and quality assurance of all functional skills learning within the core 2nd Chance programme. You will develop a dynamic and personalised functional skills curriculum for all young people on the programme, capturing best practice and ensuring that all young people can successfully achieve their progress targets.

Key accountabilities

- Develop functional skills learning experiences which motivate, inspire and enthuse young people.
- Demonstrate a growth mindset in the abilities of every young person, regardless of need, to achieve ambitious goals.
- Ensure that all functional skills learning is built on proven best practice and relates to skills and competencies which will ensure that young people can successfully access employment.
- Working closely with colleagues to set progress targets for all young people on the programme, in relation to Functional Skills qualifications.
- Ensure that all young people have the support and challenge they need to successfully complete the core programme.
- Establish collaborative working relationships with partner organisations to share and learn from best practice.
- Liaise with Data and Research Officers to monitor and evaluate the impact of functional skills learning against the charity's aims.
- Lead information and training sessions for colleagues across Unlocking Potential to raise awareness of functional skills learning.
- Have a thorough understanding of, and involvement in, the other components of the programme so that functional skills learning opportunities reflect and enhance: support required for young people with special educational needs, project-based learning skills development, pastoral support, employment placements.
- Work with colleagues to promote and celebrate the work of Unlocking Potential to stakeholders and other interested parties.
- Handle own administration efficiently and develop administrative systems which ensure the smooth running of Unlocking Potential.

Other details

- This is a full-time role with standard working hours of 9:00am – 5:30pm Monday to Friday
- This role will initially be based predominantly in community premises, with some travel required to office-based meetings.
- In the future other travel may be necessary to learn from best practice and

facilitate the development of programmes elsewhere.

Education, knowledge & experience

- Degree (or equivalent)
- Qualified teacher status, with experience of teaching both English & Maths functional skills programmes from Entry Level to Level 2.
- Experience of teaching ESOL or EAL a distinct advantage.
- Significant experience (5-10 years) in teaching young people, with clear evidence of meeting or exceeding progress targets for young people
- Proven understanding of special educational needs, and evidence of successfully supporting young people to meet those needs and overcome challenges
- Strong leadership skills and ability to facilitate collaboration and group learning
- Strong background of working effectively with partner organisations and a strong understanding of what exceptional functional skills learning looks like
- A clear belief in the mission, vision and values of Unlocking Potential
- A strong desire to transform the life chances of children and young adults
- Demonstrable impact on working with and empowering others
- Experience of setting up new projects beneficial

Technical competencies

- Proven ability to relate to, inspire, motivate and lead people from different backgrounds and communities
- Demonstrates relationship-building skills in order to establish effective working relationships with people of all working styles, backgrounds and experience
- Enthusiasm for working with colleagues from across Unlocking Potential, and elsewhere, to find collective solutions for young people
- Results-driven and goal-orientated
- Excellent verbal and written communication skills
- Passionate about finding solutions to transform opportunities for young people
- Able to define and achieve strategic vision for functional skills learning for 2nd Chance that is aligned with the strategic plan, goals and priorities of Unlocking Potential
- Excellent time management, planning and prioritisation skills
- Ability to make informed, timely decisions and sound judgement to prioritise actions
- Skilled in tracking progress on tasks and following through on executing plans
- Ability to work well in a team, as well as under own initiative
- Skilled in analysis of data to draw accurate conclusions and guide actions

Commitment to our values

A nurturing environment

- Ensuring that our programmes adhere to our core principles and deliver personalised support which place the child or young person at the centre of their

progress.

- Demonstrating humility and empathy for communities and families, understanding that needs and barriers can be complex and require multiple interventions over an extended period of time.

Transformative practice

- Demonstrating extremely high aspirations for all members of our communities and belief that it is possible to support all children & young people to make rapid progress.
- Developing high quality approaches to community organising which have a profound impact on wellbeing, learning and life chances.
- Committed to working with communities over an extended period of time to ensure that we can achieve our ambitious goals with the young people we work with.

Collective impact

- Recognition that no single organisation or approach can tackle the complex social issues facing our society and that we must work with partners to align our efforts around shared objectives.
- Working in collaboration and share a common agenda with communities, families, schools, local authorities, citizens and other charities to achieve significant and sustainable social change.
- Working with our partners to gather and measure data consistently, to ensure that our impact is transformational, sustainable and value for money.

Salary band

This role has a starting salary of £38,000 per annum with an annual salary review.

Benefits

Unlocking Potential's core benefits include 33 days' holiday per annum (8 of which are bank holidays) and participation in the pension scheme (with an employer contribution of 1%).

NB this role is subject to an enhanced DBS