**Person Specification – Teaching Assistant, Level 1 Grade 2**

| **Selection Criteria** | **Method of Assessment** | **Essential** |
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| **At the shortlisting stage, the criteria as stated below will be applied. Applicants must use concrete examples to indicate how they fulfill the criteria listed below.** |
| **1 Experience** |
| 1.1 Experience of working with children of primary school age in a school setting | Application form/Interview | √ |
| **2 Qualifications/Training** |
| **The successful candidate will:** |  |  |
| 2.1 Possess excellent numeracy/literacy skills (at a level equivalent to at least NQF Level 2) | Application form/Interview | √ |
| **3 Knowledge & Skills** |
| 3.1 Ability to relate well to children and adults | Interview | √ |
| 3.2 Excellent Literacy and mathematical skills | Application form/Interview |  |
| 3.3 Ability to work as a part of a team | Application form/ Interview | √ |
| 3.4 An understanding of the role of Teaching Assistant and other professionals working in the classroom | Application form/Interview | √ |
| 3.5 Ability to use relevant ICT | Application form/Interview | √ |
| 3.6Understanding of national/foundation stage curriculum | Application form/Interview | √ |
| 3.7 Basic understanding of child development and learning | Application form/Interview | √ |
| 3.8 Willingness to undertake minor first aid training as appropriate | Application form/Interview | √ |

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| **4 Personal Style & Behaviour** |
| **The successful candidate will have:** |
| 4.1 Tact and diplomacy in all interpersonal relationships with the public, pupils and colleagues at work | Interview | √ |
| 4.2 Self-motivation and personal drive to complete tasks to the required timescales and quality standards | Application form/Interview | √ |
| 4.3 The flexibility to adapt to changing workloads, demands and new school challenges | Application form/Interview | √ |
| 4.4 Personal commitment to ensure that services are equally accessible and appropriate to meet the diverse needs of pupils | Application form/Interview | √ |
| 4.5 Personal commitment to continuous self-development | Application form/Interview | √ |
| 4.7 Personal commitment to the school’s professional standards, including dress code as appropriate | Interview | √ |
| **5 References** |  |  |
| **5.1** Positive recommendation(s) in 2 professional references |  | √ |
| **5.2** DBS clearance/no adverse outcomes from the DBS check |  | √ |