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| **Job Title** | LAMDA Teacher (Part-Time) |
| **Department** | Drama |
| **Function** | Delivering LAMDA Lessons |
| **Reports to (Job Title)** | Tim Coker, Artistic Director |
| **Location** | Macready Theatre, Rugby |

**JOB PURPOSE**

As a result of outstanding results and an increase in demand, we are seeking to engage a Part Time Peripatetic Teacher to join our present LAMDA teacher, preparing pupils, individually or in pairs, for LAMDA examinations. Starting in September 2017.

The post would suit a talented and dynamic individual with theatre/drama experience to enhance and contribute to the further development of the LAMDA teaching in our flourishing drama department.

We anticipate that the successful candidate would take a flexible approach to timetabling which could well involve evening work.

**KEY RESPONSIBILITIES/ACCOUNTABILITIES:**

A LAMDA teacher at Rugby School will be expected to teach the LAMDA Drama syllabus and prepare our students for a range of LAMDA exams up to Gold Medal.

LAMDA teachers must be organised in order to keep appointments with pupils arranged in negotiation with the Head of LAMDA, Kim Thompson, and must, of course, expect the same in return. A successful candidate will be expected to liaise with the Head of LAMDA and the Artistic Director in regards to the booking and running of examination days. Furthermore, a successful candidate will be responsible for the logging and submission of their hours in a timely manner.

A successful candidate will also be required to comply with the Rugby School safeguarding policy, available online, which ensures that the school are promoting and safeguarding the welfare of children and young persons with whom you come into contact.

**RELATIONSHIPS**

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| **Internal** | **External** |
| **Tim Coker –** Artistic Director & Line Manager  **Kim C. Thompson –** P/TDrama and LAMDA Teacher. The successful candidate will work effectively in partnership with KCT to assist in the smooth delivery of the LAMDA programme  **Pupils –** The successful candidate will be expected to deal directly with pupils, one to one or in pairs, within LAMDA lessons. | **LAMDA –** The successful candidate will effectively liaise with KCT to ensure the correct correspondence with the exam board and will ensure reports are written to deadline for parents in accordance with the school’s published reporting schedule. |

**ORGANISATIONAL CHART**

**Dr. Tim Coker**. In September 2016 took on the newly created role of Head of Drama and in September 2017 will take over the Artistic Director role. With a background in theatre music as a composer and writer, Tim's work has been performed at a number of major theatres and festivals. As a teacher, he has over 20 years teaching experience, 17 of those as a Head of Drama.

**Kim Thompson**, P/T Drama & LAMDA Teacher, joined the department in 2011 with a degree in Drama and Theatre Studies from Chester University. In addition to working in the department she supports Drama in Education at a number of schools in the Warwickshire area.

**Andrew Chessell**, currently the Artistic Director, will take over as the Housemaster of Town House in September 2017. Andy is an experienced head of department with over twenty years of involvement in drama education and the professional theatre. Previously he has worked for leading companies including the Royal Shakespeare Company, the Royal Opera House and the National Theatre.

**Dr. Simone Hancox**, Drama Teacher, joined the department in September 2014. Simone gained her PhD from the University of London in 2013. She worked as a Visiting Lecturer at Queen Mary and Roehampton universities and has published her work in peer-reviewed academic journals.

**Matthew Gray**, Theatre and Venue Manager, joined Rugby School with extensive international touring experience and a history of working with a number of renowned companies including Unicorn Theatre for Children, Ballet West, Red Shift Theatre Company and the Utah Symphony and Opera. Matthew is trained in Stage Management, Lighting Design and Production Management.

**Kyle Arrowsmith,** Drama and Theatre Technician, joined Rugby School in October 2016 with a degree in Drama from the University of Aberystwyth. He has previously worked as a Graduate Theatre Technician at Ellesmere College.

**Peter Thomas** currently holds the one year post of Drama Graduate Teaching Assistant. He Joined Rugby School in September 2016 after completing his degree in Drama at the University of Exeter, where he also spent time running a Shakespeare Theatre Company.

**PERSON SPECIFICATION**

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|  | **Essential** | **Desirable** | **Method of assessment** |
|  | These are qualities without which the Applicant could not be appointed. | These are extra qualities which can be used to choose between applicants who meet all of the essential criteria. |  |
| **Qualifications** | *The professional, technical or academic qualifications that the Applicant* ***must have*** *to undertake the role or the training that they* ***must have*** *received.*  *-* LAMDA Grade 8 or Diploma.  or  - Degree in Performance or Drama*.* | *The professional, technical or academic qualifications that the Applicant* ***would ideally have*** *to undertake the role or the training that* ***they should ideally have*** *received.* | Production of the Applicant’s certificates.  Discussion at interview.  Independent verification of qualifications. |
| **Experience** | *The categories of work or organisations, types of achievements and activities that would be likely* ***to predict*** *success in the role.*  *-* Previous Drama/LAMDA teaching experience. | *The categories of work or organisations, types of achievements and activities that would be likely to* ***contribute to*** *success in the role.* | Contents of the application form.  Interview.  Professional references. |
| **Skills** | *The skills* ***required*** *by the Applicant to perform effectively in the role.*  - Be able to teach theory as well as the practical acting skills.  - Provide outstanding teaching and learning experiences for all our pupils.  - Make the learning enjoyable.  - Be an excellent communicator – with children and adults alike.  - Be able to work as part of a strong drama department team.  - Have ability to use ICT.  - Be organised and able to plan effectively. | *The skills that would* ***enable*** *the Applicant to perform effectively in the role.*  - Performance skills.  - Directing skills. | Contents of the application form.  Interview.  Professional references. |
| **Knowledge** | *The knowledge* ***required*** *by the Applicant to perform effectively in the role.*  A working knowledge of theatre practitioners and theorists such as Stanislavsky and Brecht.  A wide knowledge of monologue and duologue scripts suitable for LAMDA grade 1-8 in order to advise pupils appropriately on text selection. | *The knowledge that would* ***enable*** *the Applicant to perform effectively in the role.*  Knowledge of a wide range of performance styles from mime to prose. | Contents of the application form.  Interview.  Professional references. |
| **Personal competencies and qualities** | *The personal qualities that the Applicant* ***requires*** *to perform effectively in the role and to ensure that the Applicant safeguards and promotes the welfare of children and young people*  Motivation to work with children and young people.  An ability to form and maintain appropriate relationships and personal boundaries with children and young people.  Emotional resilience when working with challenging behaviours.  A positive attitude and the ability to maintain discipline. | *The personal qualities that would* ***assist*** *the Applicant to perform effectively in the role*  Being kind and approachable. *A positive, friendly and enthusiastic personality.*  *The ability to cope well with change.* | Contents of the application form  Interview  Professional references |