**Person Specification: Cover Supervisor**

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| **Attributes** | **Essential** | **Desirable** | **How identified** |
| **Qualifications/**  **Training** | Educated to A level (or equivalent)  English and Maths qualifications C or above  Willingness to participate in in-service training  Evidence of continuous professional development | HLTA training  Higher education/degree  Youth, teaching or social work qualifications  Teaching certificate/PGCE or equivalent | Application |
| **Knowledge/**  **Skills** | Experience of working with young people  Ability to liaise with other professionals  Calm and confident manner  Ability to work well under pressure  Self motivation and ability to work as part of a team  Excellent organisational, record keeping and communication skills  Good ICT skills | Experience of working within an educational setting for young people | Application Interview  Reference |
| **Personal Attributes** | Commitment to our PRIDE values; Purpose, Respect, Integrity, Determination and Excellence and our Mission of Diversity, Challenge and Achievement.  A genuine interest in all students and a sensitive attitude to them  Commitment to raising levels of student engagement and to the success of the Academy  Ability to be innovative and creative  Good sense of humour  Approachable, courteous and able to present a positive image to students, staff and visitors.  A willingness to be actively involved in whole-Academy activities  Willing to adapt to change and show a flexible approach |  | Application Interview  Reference |

Where the applicant / post holder has a disability, every effort will be made to make reasonable adjustments to enable them to carry out the duties of the post

1. Prior to appointment, successful candidates will be required to complete a medical questionnaire for assessment, by Occupational Health if required

2. Prior to taking up post, successful candidates will be required to produce a legal entitlement to work in the UK