**Person Specification: Cover Supervisor**

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| **Attributes** | **Essential** | **Desirable** | **How identified** |
| **Qualifications/****Training** | Educated to A level (or equivalent)English and Maths qualifications C or above Willingness to participate in in-service training Evidence of continuous professional development  | HLTA trainingHigher education/degree Youth, teaching or social work qualificationsTeaching certificate/PGCE or equivalent | Application |
| **Knowledge/****Skills** | Experience of working with young peopleAbility to liaise with other professionals Calm and confident mannerAbility to work well under pressureSelf motivation and ability to work as part of a team Excellent organisational, record keeping and communication skillsGood ICT skills | Experience of working within an educational setting for young people | Application InterviewReference   |
| **Personal Attributes**  | Commitment to our PRIDE values; Purpose, Respect, Integrity, Determination and Excellence and our Mission of Diversity, Challenge and Achievement. A genuine interest in all students and a sensitive attitude to themCommitment to raising levels of student engagement and to the success of the AcademyAbility to be innovative and creative Good sense of humourApproachable, courteous and able to present a positive image to students, staff and visitors. A willingness to be actively involved in whole-Academy activitiesWilling to adapt to change and show a flexible approach |  | Application InterviewReference  |

Where the applicant / post holder has a disability, every effort will be made to make reasonable adjustments to enable them to carry out the duties of the post

1. Prior to appointment, successful candidates will be required to complete a medical questionnaire for assessment, by Occupational Health if required

2. Prior to taking up post, successful candidates will be required to produce a legal entitlement to work in the UK