

CHENEY SCHOOL

PERSON SPECIFICATION HLTA

Job Title - HLTA

Specification	Essential	Desirable
Education and training	<ul style="list-style-type: none"> • Excellent numeracy/literacy skills – equivalent to Level 2 in English and Mathematics and 5 A*-Cs at GCSE • Meet Higher Level Teaching Assistant standards or equivalent qualification or experience 	Training in the relevant learning strategies e.g. literacy
Experience	<ul style="list-style-type: none"> • Recent experience of working with challenging or disaffected young people • Experience of working with children with physical disabilities in a learning environment • Evidence of being an effective member of a team • Experience of promoting high expectations and aspirations for students and staff • Positive working relationships with students, parents and staff. 	Experience of working in a specialist learning environment for students with SEND
Knowledge and Skills	<ul style="list-style-type: none"> • Ability to form excellent working relationship with staff, parents and students • Ability to promote calm and conducive learning environment • Ability to work calmly and deliver in challenging circumstances • Ability to use ICT effectively to support learning • Excellent record of attendance • Genuine interest in working with parents and young people • Ability to recognize and respect confidentiality • Ability to work under pressure, prioritize tasks and work to deadlines • Ability to multi-task 	<ul style="list-style-type: none"> • Understanding of the <i>Code of Practice for Special Educational Needs</i> • Working knowledge and experience of implementing national curriculum and other relevant learning programmes/strategies