



TUDOR GRANGE ACADEMY SOLIHULL

LEARNING MENTOR

Job Purpose: Learning mentors provide a complementary service to teachers and other staff, addressing the needs of pupils who require assistance in overcoming barriers to learning.

Learning mentors work with pupils on a one-to-one basis, in small groups, and within lessons, acting as a:

- listener
- facilitator for learning
- encourager
- supporter
- guide

Main Responsibilities

- Take an active role in supporting the learning of pupils who are underperforming or have an identified Special Educational Need in their subjects, both inside and outside the classroom
- To deliver small group intervention to identified students
- Adapt classroom activities and/or resources to engage students with SEND
- Promote the inclusion and acceptance of students within the classroom
- Establish productive working relationships with students, acting as a role model and setting high expectations
- Support students consistently whilst recognising and responding to their individual needs
- Encourage students to interact and work co-operatively with others and engage all students in activities
- Promote independence and employ strategies to recognise and reward achievement of self-reliance
- Provide feedback to students in relation to progress and achievement
- Implementing strategies and supporting pupils in self-esteem and confidence-building activities
- Listening to and helping pupils resolve a range of issues that are creating barriers to learning
- Drawing up agreed action plans with a caseload of pupils to address areas of concern and barriers to learning
- To support with the undertaking of administrative tasks, as and when required
- To monitor and report on the implementation of all plans drawn up to line manager
- To be familiar with the school curriculum
- Keep effective records of mentoring activities and contribute to the development of mentoring resources
- To facilitate the sharing of information between teachers, parents and any other agencies involved with the pupil
- To undertake roles as part of exam access arrangements
- Work within an established discipline policy to anticipate and manage behaviour constructively, promoting self-control and independence
- To network with other learning mentors and share best practice
- To undertake any reasonable duties as requested by the individual's line manager.



Person Specification – Learning Mentor

	Essential	Desirable
Education and Qualifications	<ul style="list-style-type: none">• Good general education (5 GCSEs including English and Maths at Grade A-C or equivalent)	<ul style="list-style-type: none">• Mentoring Qualification/experience• A Levels• Degree
Skills and Abilities	<ul style="list-style-type: none">• Excellent interpersonal and communication skills• Able to work as part of a team• Friendly and approachable manner• Ability to motivate others• Ability to work effectively with and relate to children/young people• Ability to use own initiative and work independently	<ul style="list-style-type: none">• Competent IT skills
Experience	<ul style="list-style-type: none">• Work with children/young people on an individual or group basis	<ul style="list-style-type: none">• Previous experience in a mentoring role• Work with young people in an educational setting
Knowledge	<ul style="list-style-type: none">• Awareness of potential barriers to learning	<ul style="list-style-type: none">• An understanding of the education system