**MAPLES CHILDREN’S CENTRE** **PERSON SPECIFICATION**

**DEPUTY HEAD OF CENTRE**

This page outlines the person specification for the post. In order for us to judge how well you meet the criteria please explain how your experience makes your suitable for this post

**Qualifications**

1. A Department for Education recognised teaching qualification/QTS

**Experience**

**We require relevant experience in the following areas – please explain how your experience makes you suitable for the post.**

1. At least three years relevant experience of teaching the under fives, preferably in a nursery setting.
2. Experience of school improvement planning to raise standards.
3. At least two years experience in a leadership role relevant to this post.

**Professional Knowledge**

**We require good professional knowledge and understanding of the work involved in the following areas – please demonstrate your professional knowledge, understanding and experience in your answers.**

1. The Deputy Head’s role.
2. A quality early years curriculum
3. Equal opportunities and curriculum entitlement for all.
4. Planning for progress and achievement

**Professional Skills**

**We require the following professional skills. Please give details and examples of your experience of the following**

1. Day to day classroom management - i.e. how you have managed staff, resources and the learning environment
2. Recognising children’s potential and ensuring that it is appropriately planned for and developed (knowledge of sustained shared thinking would be an advantage).
3. Managing and developing good, workable systems for planning, monitoring and recording outcomes, progress and achievement
4. Making observations and judgements about staff and contributing to target setting and CPD to raise standards.
5. Leading improvements to raise standards in teaching, learning and the curriculum.
6. Leading and motivating staff.
7. Maintaining high professional standards
8. Developing and maintaining good relationships with staff, children and parents.
9. Communicating clearly and effectively in English, both orally and in writing.
10. Using IT proficiently in your work.