

Job Description

Role: Head of Faculty

Responsible to: SLT

Responsible for: Faculty Team

Grade: L7 - L11 £53,196 - £57,918

- Purpose of Post:**
- To ensure high standards of Teaching and Learning across all departments, leading to outstanding outcomes for all students
 - To ensure the full implementation of all school policy and procedure across all areas of the faculty.
 - To make a significant contribution to the quality of teaching and learning and student behaviour for learning across the school.

**Key
Accountabilities**

Leadership of all aspects of the curriculum within a faculty:

- Leadership of all aspects of teaching, learning, assessment and behaviour management
- Oversight of all aspects of curriculum development across the faculty
- Implementation of all school policies across the faculty
- Evaluating levels of attainment and coordination of interventions by close monitoring and scrutiny of data ensuring good or better progress for all groups of students
- Monitoring of Standards and evaluation of performance in all aspects of teaching and Learning and student behaviour.
- Implementation of Staff performance management and leadership of professional development.
- Ensuring effective and efficient liaison with parents.
- Implementation of external assessments requirements/syllabi.
- Timetabled line management meetings with Heads of Department.

Leadership of a cross-curricular theme/dimension:

- Development and implementation of policy across the school.
- Leadership and training at whole school level.
- Monitoring and evaluation of policy.

Membership of the Extended Leadership Group:

- Make a significant contribution to the school's Self Evaluation process.
- Make a significant contribution to the development, evaluation and review of all policies that relate to learning, teaching and behaviour across the school.