**CATERHAM HIGH SCHOOL**

**PERSON SPECIFICATION FOR A RESPONSIBILITY POST HOLDER**

**Tested by\*:**

1 **Knowledge, Understanding and Experience** - A good degree in the relevant subject. A

- A teaching qualification together with Qualified Teacher Status  
 (QTS). A

- A clear philosophy on how and why the subject should be taught. A/I

- A very good subject knowledge sufficient to challenge a   
 comprehensive range of students. A/I/P

* A very good understanding of curriculum developments in the   
   specific subject area. A/I
* Familiarity with national strategies related to teaching and  
   learning. . A/I
* A successful teaching record across the age and ability range. A/I/R

2 **Teaching Skills and Abilities**  
 - A very good understanding of planning and assessment techniques. A/I

* A very good classroom teacher exhibiting a range of successful   
   teaching strategies. A/I/P
* Very good interpersonal skills A/I
* The ability to communicate effectively with parents. A/I
* A good knowledge and understanding of how ICT can be used in the   
   teaching of the subject to enhance student learning. A/I
* Very good communication skills both oral and written. A/I

3 **Personal Qualities**  
- Well motivated, enthusiastic with a positive outlook. I/P

- The ability to establish and maintain very good relationships with   
 students in the classroom based on mutual respect. I/P

- Good personal organisation and time management skills. I/P

- Flexibility with a willingness to promote and support extra-

curricular activities. A/I

- Committed to teaching and evidence of continuing professional

development. A/I

- Committed to working co-operatively with students and able to

communicate sensitively and effectively with them. A/I

- Committed to safeguarding and promoting the welfare of   
 children and young people. A/I

- Very good attendance and punctuality. A/I

\* Key – Application Form (A), Interview (I), Practical (P), Reference (R)