**PERSON SPECIFICATION**

CHRIST THE KING CATHOLIC VOLUNTARY ACADEMY

**POST TITLE:** Technology Technician **October 2017**

|  |  |  |  |
| --- | --- | --- | --- |
| CATEGORY/ITEM | **ESSENTIAL** | **DESIRABLE** | EVIDENCE |
| **Experience** |  |  |  |
| * Experience of general technical machinery and resource support
* Experience of workshop machinery maintenance and minor repairs
* Experience of ordering consumables and materials.
* Experience in construction and/or modification of simple teaching aids
 | ✓✓ | ✓✓ | ARIARITARI |
| **Education and Training** |  |  |  |
| * Educated to NVQ Level 2 or equivalent qualification or experience in a relevant discipline.
* Excellent Numeracy and Literacy skills
* Good understanding of MS Office packages including Word and Excel.
* First Aid Trained
 |  | ✓✓✓✓ | ARARIARI |
| **Knowledge** |  |  |  |
| * Understanding of relevant policies/codes of practice and awareness of relevant legislation to machinery and usage.
* Knowledge of Design, Textile and Food Technology.
 | ✓ | ✓ | ARIARI |
| **Skills/Aptitudes*** Supportive and caring attitude
 | ✓ |  |  |
| * Good organisational skills
* Team Work
* Business like approach
 | ✓✓✓ |  | ARIARIARI |
| * Excellent communication skills
* Attention to Detail
* Good communication skills – written, verbal, presentation etc.
 | ✓✓✓ |  | ARIARIARI |
| **Specific requirements** |  |  |  |
| Confidentiality awareness |  |  | ARI |
| **Suitability to work with children** |  |  |  |
| Enhanced CRB |  |  | ARI |

A Application Form R References

I Interview T Test