



JOB DESCRIPTION

Teacher of Business Studies and Computing

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| POST: | Classroom Teacher (Business Studies / Computing) |
| SALARY: | Main Pay Scale |
| CONTRACTED HOURS: | Full Time |
| REPORT TO: | Subject Leader for Business and ICT |

Job Purpose:

1. To ensure students are engaged and making good progress according to their age, interests and abilities
2. To safeguard and promote the welfare of every child in school
3. To support the school in its commitment to the provision of equal opportunities for all students, regardless of race, gender, disability or background
4. To support the Business Studies curriculum area in maintaining a positive learning environment and effective, cooperative working relationships between staff, students and parents
5. To show passion and enthusiasm for the subject and promote a high quality learning experience in lessons, homework and extra-curricular activities
6. To support the vision, ethos and policies of the school and promote high levels of achievement

Key Tasks (as a Teacher of Business Studies):

1. To teach Business Studies at Key Stages 3, 4 and 5 and Computing at Key Stage 3
2. To make a contribution to the delivery of the Business Studies and Computing curriculum and contribute to the curriculum area development plan
3. To collaborate with colleagues on the development of resources for the delivery of the curriculum

Key Tasks (as classroom teacher):

1. To plan, deliver and review lessons which are appropriate to the age and ability of students and in accordance with the National Curriculum so as to facilitate progression in learning
2. To plan, set and assess appropriate work and to record results in accordance with the school's Assessment, Recording and Reporting Policy so as to provide regular feedback and monitoring of progress
3. To participate in the school's procedure for monitoring the quality of teaching
4. To manage classrooms and equipment so as to create a positive learning environment, making effective use of available resources
5. To arrange for the provision of suitable work for classes in the event of absence
6. To contribute to the delivery of the School Improvement and Development Plan

Key Tasks (as form tutor):

1. To act as form tutor and implement the PSHEE and Citizenship curriculum
2. To liaise with the Climate for Learning Leader as part of a pastoral team to maintain a caring, well-ordered and effective school learning environment.